



North Eastern Electric Power Corporation Ltd.
(A Government of India Enterprise)
An ISO 9001, 14001 & OHSAS 18001 Corporation

CONTRACT AND PROCUREMENT WING

KOPILI H.E. PLANT:: DIMA HASAO DISTRICT: UMRONGSO – 788931
Phone: 03670-288241/ 288254, Fax: 03670-288254/288240.

Notice Inviting Tender no. : KHEP/ C&P (E)/ 2014/201 Dated 06.02.2014

Sealed tender with minimum 120 (One hundred twenty) days validity are invited from the manufacturer / authorized dealer for supply of HCL make PCs as per specification and quantity required for Kopili Hydro Electric Plant , NEEPCO Ltd. ,Umrongso, Dima Hasao District , Assam ,as given below.

Sl	Item Name & Description:-	Qty
1	Make: HCL DESKTOP PC Model: Infiniti M A375, Configuration: Intel i5, Operating System: Microsoft Windows 7 . Intel core i5 Configuration a. CPU : Intel Core i5-2400, 3.1 GHz, 6 MB Cache or higher. b. Chipset : Intel Q 67 or better on OEM Motherboard. c. Bus Architecture : 4 PCI (PCI/ PCI Express) d. Memory : 2 GB 1066 MHz DDR3 RAM with 8 GB Expandability. e. Hard Disk Drive : 320 GB 7200 rpm Serial ATA HDD or higher. f. Monitor : 47 cm or larger(18.5 inch) TFT/LED Digital Colour Monitor TCO-05 certified. g. Keyboard : 104 keys . h. Mouse : Optical with USB interface. i. Bays : 3 Nos. or above. j. Ports : 6 USB Ports (with at least 2 in front) , audio ports for microphone and headphone in front. k. Cabinet : Mini Tower. l. DVD ROM Drive : 8X or better DVD ROM Drive. m. Networking facility : 10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wake up, out of band management using any standard management software. n. Operating System : Windows 7 Professional preloaded, as specified, with Media and Documentation and Certificate of Authenticity. o. OS Certifications : Windows 7 OS. p. Power Management : Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password, Power supply SMPS Surge protected. q. Preloaded Software : Norton or McAfee or eTrust or e-Scan or Fore front or Trend Micro or PC Tool or Quick heal Antivirus (Latest version)with 60 days Licence.	22 nos

Terms and Conditions:

1. Bidder should state their Tax payer Identification Number, VAT Registration No. and PAN without which Bids may be summarily rejected.
2. Authorized dealers should submit valid authorized dealership certificate along with the tender.
3. Documentary evidence (supply order copy) regarding execution of supply orders for similar equipment / materials to Government / PSUs during the last three years have to be submitted alongwith the bid. Non-submission of copy of certificate or supply orders may result in disqualification.
4. **Price Basis:** The Price shall be quoted on FOR Guwahati basis and exclusive of Taxes & Duties. All prices and rates shall be clearly indicated both in figures and in words.

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5. **Earnest Money Deposit :** EMD @ 2% of quoted value in the form of DD duly pledged in favour of NEEPCO Ltd. , Umrongso (SBI branch code: 4812) should be submitted along with the tender. Tenders without EMD shall be summarily rejected.
- i) EMD submitted by successful bidder shall be retained as security deposit towards satisfactory execution of the order and will be released only after delivery of the entire quantity of the items to the satisfaction of the Corporation.
- ii) EMD of all unsuccessful bidders will be returned only after finalization of the bid.
- iii) If the bidder withdraws the bid while it is under consideration, his EMD shall be forfeited along with other action as per norms of the Corporation.
6. Tender fee:-Tender fee Rs 500 .00 (Rupees five hundred) only in the form of Bankers's cheque /Demand draft (Non-refundable) drawn in favour of "NEEPCO Ltd,Umrongso", have to be submitted along with the quotation.
7. **Delivery Period:** The materials shall be delivered at site within 4(four) weeks from the date of issue of formal order.
8. **Guarantee / Warranty :**
- 8.1 The items to be supplied shall be warranted / guaranteed as per manufacturer's norms or for a period of 12 months from the date of despatch against manufacturing defect/ defective workmanship.
- 8.2 The successful bidder shall supply the materials to the satisfaction of the consignee. Defective items shall be replaced/ rectified by the supplier at free of cost immediately on intimation from this end.
- 8.3 Due to the poor road condition of Dima Hasao Dist. the P.C.'s shall be properly packed to avoid any damage during transportation. Any defect arises during transportation shall be rectified by the supplier free of cost to the contractor.
9. **Payment:** 100% payment inclusive of all taxes and duties shall be made on receipt of PCs at site in full & good condition and against submission of bill.
10. **Submission of Bid:**
- 10.1 The duly signed bid should be submitted in sealed envelope superscribed with "Tender against NIT No. KHEP/C&P(E)/2014/201 dtd. 06.02.2014" to O/O the undersigned by means of registered post or in person only under the bidder's letter head with details like complete address, telephone/ fax no. , dealing person etc. so as to reach at this end on or before the due date. Offer received through fax / mail / etc. shall not be acceptable.
- 10.2 A signed copy of this tender specification must be submitted along with the bid in acceptance of NIT conditions.
11. The bids will be opened at the time and date mentioned below in presence of authorized representative (if any) of the bidders. No electronic recording device will be permitted during opening of the bids.
- i) Last Date and Time of receipt of bids : 15:00 hrs of 12th March, 2014
- ii) Date and Time of opening of bids : 15:30 hrs of 12th March, 2014
12. In the event of holiday/ bandh etc. on the stipulated bid opening date, the bids received shall be opened in the very next working day.
13. Bids received later than the prescribe time limit shall be disposed off as per Corporation's norms for late receipt of bids.
14. All texes and amounts of the bid shall be legibly written. The language and currency applicable are English and Indian currency respectively. In case of any discrepancy between figures and words, the amount indicated in words will be considered. In case of any discrepancy between unit rate and total amount, the total amount evolved by multiplying unit rate and quantity shall be considered. In case of discrepancy between lump sum amount and breakup, the lump sum amount shall prevail. In such case the bidder shall adjust the breakup as and when requested for billing purpose.
15. The quantity of the PCs to be supplied as mentioned in the NIT is indicative and is liable to change during the time of placing the order.

16. Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be acceptable.
17. The Corporation does not bind itself to accept the lowest tender and reserves the right to waive any formality in regard to submission of tender or to reject any or all tenders without assigning any reason thereof in the interest of the Corporation.

Manager (E/M), C&P
KHEP: NEEPCO Ltd. :: Umrongso
Dima Hasao District:: Assam :: Pin-788931