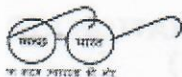




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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारतसरकारकाउद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

CIN U40101ML1976GOI001658

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

BROOKLAND COMPOUND::LOWER NEW COLONY

SHILLONG-793003, MEGHALAYA

Website: www.neepco.co.in Email: contract_neepco@yahoo.com FAX: +91 364-2222578

NIB No.342 dtd:21/11/2019

**Detailed Notice Inviting Bid
Domestic Competitive Bidding
For
Disposal of E-Waste**

North Eastern Electric Power Corporation Ltd., (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India, invites e-tenders from Registered E-waste dismantler/recycler/Re-processor of E-waste with Central Pollution Control Board or any State Pollution Control Board under the Single-Stage Two-Envelope bidding system through Domestic Competitive Bidding (DCB) route for disposal of e-waste (viz. obsolete/damaged/unserviceable IT equipment/items) on "As it where is basis"

1.0 Scope : Disposal of E-waste viz. obsolete/damaged/unserviceable IT equipment/items listed at SCHEDULE- A (*e-waste from NEEPCO HQ Shillong*) and SCHEDULE- B (*e-waste from Kopili Hydro Electric Plant , NEEPCO Ltd, Umrongso, Dima Hasao, ASSAM*) on "As is, where is basis" and as per CPCB/SPCB/PCC guidelines for disposing off recycling/reprocessing of electronics waste from NEEPCO's Corporate Office, Lower New Colony, Shillong, Meghalaya and from Kopili Hydro Electric Plant , NEEPCO Ltd, Umrongso, Dima Hasao, ASSAM.

2.0 Eligibility Criteria: Valid Registration for dismantlers/Recycler/Re-processor of E-waste with Central Pollution Control Board/ State Pollution Control Board in terms of Ministry of Environment of Forest notification number S.O. 1035(E) Dated 12th May 2011.

A certified copy of the valid certificate must be submitted with the bid.

3.0 Earnest Money Deposit (EMD)/ Bid Security : Rs.4,600.00/- (Rupees Four Thousand Six hundred) shall be submitted along with the bid. The procedure for payment of EMD is detailed in clause 7 below.

4.0 E-Tendering:

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be submitted/uploaded through above e-tendering system. Guidelines for e- tendering system are available on e- tender portal.

5.0 Registration for Participation in Bids:

5.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.



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- 5.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 5.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 5.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 5.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

6.0 BID FEE:

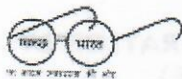
- Bidders shall have to make BID FEE (non-refundable) of INR. 500 (INR Five hundred) plus GST @18% (SAC Code 9984) (NEEPCO Shillong GST NO.: 17AAACN9991J1ZT) for participation in this instant NIB.
- The bidder shall make the payment through "SB-COLLECT" of State Bank of India as per procedures/steps elaborated in Cl. No. 7 below.
- Payment of bid fee through other mode of payment like DD etc will not be acceptable.
- During payment of bid fee through "SB-COLLECT" of State Bank of India, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

7.0 The following are the procedure/steps for payment by SB-COLLECT of State Bank of India (Bid fee, EMD etc):

	The bidder shall visit url/web page
STEP-1	https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm on any internet browser.



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STEP- 2	State Bank Collect page will appear. Select "ALL India" for "State of Corporate/Institution" Select "PSU" for "Type of Corporate/Institution" Click "GO"
STEP -3	In the new screen, select PSU Name as "North Eastern Electric Power Corporation Limited" and Submit.
STEP-4	In the new screen, select Payment Category as "SHILLONG- PARTIES".
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under Name of Payer : The Bidder is to filled up his Name and Address. ii) Under Short Details of Payment: The Bidder shall indicate Portal Registration Fees, BID FEE, EMD as applicable and the NIB No. (Example: for payment of EMD against NIB No. dated DDMMYYYY, the bidder has to fill under this option as "EMD for NIB No. XX dated DDMMYYYY"). iii) Under Type of PAYER : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable. iv) Under CIN in case the Payer is a company: The bidder is to fill up his CIN in case of a company, otherwise may kept blank. v) Under Payment amount: The bidder is to fill up the amount as per bid condition. vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP-6	In the new screen, check the details and click "CONFIRM", if correct.
STEP-7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt.



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The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).

This system generated receipt shall be downloaded for submission as per bid condition.

8.0 Submission and opening of Bids

- 8.1 Bidders shall prepare and submit their bids in the electronic form at <https://etenders.gov.in>. Online bidding forms will be available in the above website.
- 8.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://etenders.gov.in> by marking their presence for online tender opening.
- 8.3 Bidders are requested to visit <https://etenders.gov.in> and <http://www.neepco.co.in> regularly for any modification/clarification of the bid document.
- 8.4 For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id contract_neepco@yahoo.com, contract@neepco.co.in. Bidder may contact in regard to the instant NIB at 0364-2507348.
- 8.5 Submission of bids shall not automatically construe qualification for evaluation.
- 8.6 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 8.7 The bidder shall refer to the Instruction for online bid submission given as **Annexure in section-II** of the bid document

9.0 Important information and dates:

a	Earnest Money Deposit (EMD)/ Bid Security	INR 4600/-
b	Bid Document Fee	INR 500.00 plus GST
c	Bid validity	120 days
d	Date of commencement of downloading of bid document from https://etenders.gov.in	From 17:00 Hrs on 21/11/2019
e	Pre-Bid Meeting	N/A
f	Last date of receipt of queries from prospective bidders	04/12/2019
g	Last date & time for submission of online bids:	till 14:00 Hrs of 18/12/2019



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h	Last date & time for receipt of offline bids:	Within 7(seven) days after Techno-Commercial Bid opening.
i	Date & time of online opening of Techno-Commercial bids	at 14:00 Hrs of 19/12/2019
j	Date & time of online opening of Price bids	Will be intimated separately to Techno-Commercially Qualified bidders

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the bids shall be submitted by the bidders as per stipulated time, however, the date of opening of bids will be the following working day at the appointed times.

9.1 Bidders shall prepare and submit their bids in the electronic form at <https://etenders.gov.in> in two parts:

Part-I : Techno-Commercial Bid : which shall comprise following:

- Bid Form and Power of Attorney (as per the prescribed format)
- Copy of Valid registration certificate to meet the eligibility criteria.
- EMD & Bid Fee (scanned copy of payment receipt).
- Bidder must sign and stamp each page of copy of this NIB in the Techno-commercial part of the bid as acceptance to the terms & conditions of the Bid and scanned copy shall be uploaded, failing which the bid shall be liable for rejection.

Part-II : Price Bid

Online bidding forms will be available in the above website.

10.0 Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

11.0 The bidders registered as Micro/Small Enterprises are exempted from paying applicable Bid Fee and Earnest Money Deposit subject to submission of valid and relevant document/certificate issued by any of the Authority mentioned below:

- District Industries Centers
- Khadi and Village Industries Commission



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- Khadi and Village Industries Board
 - Coir Board
 - National Small Industries Corporation (NSIC)
 - Directorate of Handicrafts and Handloom
 - Any other Body specified by Ministry of Micro, Small and Medium Enterprises.
- 11.1** The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 11.2** The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 11.3** The MSEs bidder/ entrepreneurs claiming to belong to Scheduled Caste (SC) or Scheduled Tribe (ST) category, shall furnish necessary SC/ST certificate issued by Competent Authority in support of their cast/tribe in addition to certificate of registration with any one of the agencies mentioned above at serial B(I). MSE owned by SC/ST shall satisfy any of the following :
- (a) In case of proprietary MSE, proprietor(s) shall be SC /ST.
 - (b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
 - (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters
- 12.0** NEEPCO reserves the right to extend the last date and time for submission of Bid.
- 13.0** NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.
- 14.0** Bid received in any other form other than e-bid shall not be accepted.

Sd/-

Chief General Manager(C)
i/c, Contracts & Procurement.
NEEPCO Ltd., Shillong