



ISO: 9001, 14001,
OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(मिनी रत्न, श्रेणी-1, भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(Mini Ratna, Category-I, Government of India Enterprise)

CIN No. U40101ML1976GOI001658, Website: www.neepco.gov.in

CONTRACTS & PROCUREMENT

BROOKLAND COMPOUND :: LOWER NEW COLONY

SHILLONG-793 003, MEGHALAYA, INDIA

Ph. 91-364-222 4582, Fax. 91-364-222 2578, E-mail: contract_neepco@yahoo.com

NIB No. 155 Dated 12-08-2015

**DETAIL NOTICE INVITING BIDS
(E-TENDER)**

1. North Eastern Electric Power Corporation Limited, a leading Miniratna Category-I Central Public Sector Enterprise under the Ministry of Power, Government of India, invites online electronic bids from prospective bidders fulfilling qualifying requirements under Single-Stage Single-envelope bidding system through Domestic Competitive Bidding (DCB) route for carrying out the Consultancy for pre-Initial Public Offer (pre-IPO) advisory services for NEEPCO.
2. **Bidding Procedure:**

The Bidder shall submit Bids under Single-Stage Single-Envelope bidding system through online as follows:

Single Envelope: Shall contain Earnest Money Deposit (EMD), documents in support of Qualifying Requirements, Tender Forms & Data Sheets and Price Bid.
3. **Period of Contract/ Time of Completion:**
 - 3.1 The contract period will be for a period of 9(nine) months from the date of issue of LOI. Before submission of final report within the contract period, following reports shall be submitted within the time frame mentioned:

A Preliminary Report on the initial findings: Within 90(days) from the date of issue of LOI.

A Draft Report: Within 91(Ninety one) to 180 (One hundred and eighty) days from the date of issue of LOI.

The Corporation may allow extension of time provided the circumstances warrant such extension.
4. **Earnest Money Deposit:** Earnest Money Deposit shall be Rs. 2,00,000.00 (Rupees two lakhs only). The bidders registered as Micro/ Small Enterprises are exempted from paying applicable Earnest Money Deposit (EMD).
5. **Scope of work:**
 - 5.1 To carry out a preliminary due diligence of the Corporation and thereafter identify all the gaps to be filled up in order to make the Corporation IPO-ready.
 - 5.2 To assist the Corporation in filling up all the gaps as identified and reported.
 - 5.3 To assist the Corporation in achieving full compliance of all regulatory/statutory requirements for the proposed IPO including but not limited to:
 - ✓SEBI guidelines.
 - ✓Companies Act
 - ✓DPE guidelines
 - ✓MoP requirements
 - ✓Any other regulatory/statutory requirement



5.4 To advise the Corporation on all activities required to be undertaken in the pre-IPO stage including assistance for the appointment of various agencies right up to the selection of a Lead Arranger/s for carrying out the IPO.

5.5 Any other activity related to pre-IPO preparations not listed above but essential for IPO preparedness.

6 **Qualifying Requirements:**

6.1 The bidders (Individual Company/Firm) should be registered entities in India. In this regard, the bidder shall submit supporting documents such as Incorporation/ Registration Certificate/ Memorandum & Articles of Association etc.

6.2 The bidder should have offered/completed similar Consultancy Service to at least 3(three) organisations out of which at least 1(one) should be in the public sector (PSUs) during the period of 7 (seven) years, ending on the date in which this NIB is floated.

Proof of satisfactory completion of services along with work orders shall be furnished for establishing eligibility.

7 **Participation in Bids:**

7.1 **Portal Registration:**

The bidders intending to participate in the instant e-tendering and download Detailed Bid Document have to register themselves in the portal <https://neepco.abcpurchase.com>. Relevant information about the bidder required during the registration is available in the portal.

7.2 **Vendor registration fee:**

The fees for Vendor Registration in the portal is Rs. 3000.00 (Rupees three thousand only) per year.

7.3 **Procedure for payment of registration fee and bid fee:**

Bidders shall make payment of vendor registration fee of Rs. 3000.00 (Rupees three thousand only) and bid fee of Rs. 1,000.00 (Rupees one thousand) only at the following Account. The bidders registered as Micro/Small Enterprises are exempted from payment of applicable Bid Fee:

Name of account : E Procurement Account, NEEPCO Ltd.,
Account No : 913020005982636 of Axis Bank.
IFS Code : UTIB0000270

7.4 For any clarification related to terms and conditions of Detailed Bid Document, bidders are requested to forward e-mails clearly stating their queries to the e-mail: contract_neepco@yahoo.com.

For any clarifications related to e-procurement registration system in NEEPCO's e-tendering portal, bidders are requested to contact Purchaser as below:

Phone No: 09436704369 / 09863089081

E-mail ID: rmaswami@neepco.gov.in/ findkk2005@yahoo.com

For clarifications on using e-procurement system by the Bidders which includes vendor registration, submission of online bids in the e-tendering portal, bidders may also contact e-Procurement Technologies Ltd. (Service Provider) having the following contact details:

e-Procurement Technologies Ltd.

A - 201-208, Wall Street - II / Opp. Orient Club

Nr. Gujarat College / Ellisbridge

Ahmedabad – 380015

Gujarat, India

Tel: +91-79-40016802 – 77

Cell: +91-9374519754 | 9377988119 |

E-Mail: Support@abcProcure.com, hemang.patel@procuretiger.com

8 Submission and opening of Bids:

8.1 Bidders shall prepare and submit their bids online in <https://neepco.abcprocure.com> as per timeline mentioned in Clause-10 below. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO. Besides online submission, bidders shall also compulsorily submit following documents in offline mode as per checklist provided in Detailed Bid Document:

- i) Earnest Money Deposit (In original);
- ii) Power of Attorney as per Form-C, Part-III of Detailed Bid Document (In original).
- iv) Affidavit on Non-Judicial stamp paper declaring that the bidders have not been declared ineligible for poor performance/failure, terminated, debarred, black-listed, defaulter list Category by any organization or body enlisted under Clause 1.5, Part-III of Detailed Bid Document and not been charged/indicted by any investigating agencies of Central/State Government, under prosecution or trial on charges of criminal, fraud, corruption in a court of law, pertaining to services, during last 5(five) years ending on the latest date of submission of Bid for the instant NIB, as per Form-E, Part-III of Detailed Bid Document (In original).

These above mentioned documents shall be submitted by hand or by registered Post/Courier in a sealed envelope at the following address within the scheduled date and time mentioned under Clause 10 below.

The Executive Director,
Contracts & Procurement,
North Eastern Electric Power Corporation Ltd.,
Brookland Compound, Lower New Colony,
Shillong – 793 003,
Meghalaya, India.
Ph: 0364-2224582, Fax: 0364-2222578

8.2 Bidders may view the tender opening results in <https://neepco.abcprocure.com> by marking their presence for online tender opening.

9 **Bid validity:** 180(one hundred eighty) days from the date of opening of Bids.

10 **Tender timeline:**

- (a) Date of commencement of downloading of Detailed Bid Document from <https://neepco.abcprocure.com>: w.e.f. 11:00 Hours (IST) of 14-08-2015
- (b) End date and time for downloading of Detailed Bid Document: Upto 12:00 Hours (IST) of 10-09-2015
- (c) Last date & time for receipt of online bids: Upto 14:00 Hours (IST) of 10-09-2015.
- (d) Last date & time for receipt of offline documents: Upto 14:00 Hours (IST) of 10-09-2015.
- (e) Date & time for opening of bids online: At 16:00 Hours (IST) on 10-09-2015.

In the event the last date specified for submission of bids and date of opening of bids is declared as a closed holiday for NEEPCO, the last date for submission of bids and date of opening of bids will be the following working day at the appointed times.



- 11 Bidders are requested to visit <https://neepco.abcpurchase.com>, NEEPCO website <http://www.neepco.gov.in> and Central Public Procurement portal <http://www.eprocure.gov.in> regularly for any subsequent notice of corrigendum to this Notice Inviting Bids.
- 12 The bidders are requested to adhere to the following:
 - i) Obtain individual Organization Digital Signature Certificate (DSC or DC) well in advance of tender submission deadline on ETS (Electronic Tendering System).
 - ii) Register your organization on ETS well in advance of tender submission deadline on ETS.
 - iii) Get your organization's concerned executives trained on ETS well in advance of tender submission deadline on ETS.
 - iv) Submit your bids well in advance of tender submission deadline on ETS (There could be last minute problems due to internet timeout, breakdown, etc.). The bidders are requested to submit the bid through online e-tendering system well before the bid submission end date and time as per Server System Clock. The Corporation shall not be responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. While the first three instructions mentioned above are especially relevant to first time users of ETS, the fourth instruction is relevant at all times.
- 13 NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.

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General Manager (C)
(Contracts & Procurement)