



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Govt. of India Enterprise)

TRIPURA GAS BASED POWER PROJECT

MONARCHAK, P.O.- DHANPUR, SONAMURA, TRIPURA (WEST)

SHORT NOTICE INVITING BID (SNIB)

NIB No. 06 dated 3rd March'12

Sealed two part bids are invited from Authorised Dealers / Manufacturer for supply of Desktop PCs and Laser Printers for Tripura Gas Based Power Project (TGBPP). Detailed Bid Document containing Terms and Conditions for Bidding including Qualifying Requirement can be downloaded from NEEPCO's website www.neepco.gov.in.

Last date and time of submission of bid is 28th March'12 upto 12:00 Hrs. and Techno-Commercial bid shall be opened on the same day at 13:00 Hrs.

(D.C.DAS)

Sr. Manager (E/M)

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DETAILED NOTICE INVITING BID

NIB No: 06 DATED 3rd March'12

Sealed two part bid (s) are invited from Authorised Dealers/ Manufacturer for supply of Desktop PCs and Laser Printers for Tripura Gas Based Power Project (TGBPP).

SECTION-I

1.	Conditions for Bidding:	
1.1	Cost of Bid / Tender Documents	500.00 (Rupees five hundred only) in the form of Demand Draft / Bankers Cheque drawn in favour of NEEPCO, payable at Agartala. Bid documents may be obtained from the office of the undersigned from 1000 hours to 1700 hours on any working day on payment of 500.00 (Rupees five hundred only) in the form prescribed. In the event bidding documents are downloaded from NEEPCO's Website, cost of bid documents in the form of Demand Draft / Bankers Cheque drawn in favour of NEEPCO, payable at Agartala shall compulsorily be submitted along with the Bid. Downloaded bid documents submitted without Cost of Bid Documents shall be rejected.
1.2	Earnest Money Deposit (EMD) / Bid Security	Rs.9000.00 (Rupees Nine Thousand only) to be submitted in the form of D.D. or Bankers' Cheque pledged in favour of NEEPCO, payable in Agartala. It shall be initially kept valid for a period of 90 (Ninety) days. Bid security of unsuccessful bidders will be returned on award of work / supply order to the successful bidder. Bid Security of the Successful Bidder will be converted to performance security deposit and shall be released after completion of warranty period. Bids submitted without the EMD / Bid Security will be rejected outright.
1.3	Bid Validity in days	90 (Ninety) days



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1.4	Date of Commencement of Sale of Bid Documents	5 th March'12
1.5	Date & Time for opening of Techno-Commercial Bids	28 th March'12
1.6	Date & Time for opening of Price Bids	Will be intimated after completion of Techno-Commercial Evaluation.
1.7	Submission of Bids	<p>Sealed Bid super scribing "Bid for supply of Desktop PCs and Laser Printers TGBPP against NIB. No. 06 dated 3rd March'12 due on 28th march'12" shall be submitted in 03 (three) sets, one original and two copies. Each set shall contain Sealed Cover-1 / Sealed Envelope -1 and Sealed Cover -2 / Sealed Envelope-2.</p> <p><u>Sealed Cover -1</u> shall contain (i) Cost of Bid Documents (ii) EMD/ Bid Security (iii) Documents to substantiate Bidder's Qualifying Requirement (iv) Techno-Commercial Conditions and (v) Other information like technical literatures of the materials intended for supply for the tender. Bid Documents without cost of bid documents and Bid Security shall be rejected outright and shall not be considered for evaluation. Sealed Cover -1 / Sealed Envelope -1 shall be super scribed "Techno-Commercial Bid"</p> <p><u>Sealed Cover -2</u> shall contain Price Bid (Price Part). Sealed Cover -2 / Sealed Envelope -2 shall be super scribed "Price Bid"</p> <p>Sealed Cover -1 and Sealed Cover -2 separately sealed shall be kept in Sealed Cover -3.</p>
1.8	Techno-Commercial	Sealed Cover -1 shall be opened on 28 th March'12(see 1.5) in presence on bidder's authorised representative. Bidders'



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	Evaluation	authorised representative shall be permitted to attend the Bid Opening only on submission of authorisation letter. Purchaser will examine the Bid Documents to determine whether they fulfilled the qualifying requirement, whether they are complete and meet the requirements of this bid specification. Bid submitted without fulfilling the qualifying requirement shall be rejected and shall not be considered for price bid evaluation. Price Bid of those bidders meeting the qualifying requirement and requirements of the bid specification shall be opened on completion of Techno-Commercial Evaluation. Date for price bid opening shall be notified at a later date.
1.9	Price Bid Evaluation	<p>a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and the quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between numerical words and figures, the amount in words shall prevail. If the Bidder does not accept the corrections as above, his Bid will be rejected and the Bid Security (Earnest Money Deposit) submitted with this Bid will be forfeited.</p> <p>b) Bidders shall ensure that the prices for all the items are quoted. In case price of any item is not quoted, the Purchaser shall be entitled to consider the highest price quoted for the purpose of evaluation and the lowest of the prices in these schedules for the purpose of award of Contract.</p> <p>c) The Purchaser will award the Contract to the Bidder whose bid has been determined as the lowest evaluated bid. The successful bidder will be notified of the award by the Letter of Intent (zero date) / supply order.</p>



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SECTION-II

2. **QUALIFYING REQUIREMENT:**

2.1 The Tenderer / Bidder should have carried out similar work of supply to any Public Sector Undertaking / Govt. Departments, Private Establishment of repute for the last three years prior to the date of opening of Techno-Commercial Bids. Documentary evidence in support of his experience should be submitted in form of client's certificate. Bids submitted without such certificates shall be rejected.

2.2 The Tenderer / Bidder should be currently solvent.

2.3 The Tenderer / Bidder shall also furnish the following documents along-with his Bid / Tender to establish his qualification:

- a) Copies of his legal status, place of registration, principal place of business.
- b) Valid Authorised Dealer Ship Certificate
- c) Latest and valid VAT Registration and Sales Tax clearance certificate and PAN.
- d) Current price List of the Dealer.

Notwithstanding anything stated above NEEPCO reserves the right to assess the tenderer's / bidders capability and capacity to perform the work in overall interest of the Corporation. In case of any discrepancy in respect of qualifying requirement the tender / Bid shall be rejected and the earnest money deposit shall be forfeited. The decision of the Corporation in this respect shall be final and binding.

3. **PRICE BASIS:**

3.1 The Bidder shall quote rates for the items listed in Annexure- A as per price schedule given in Schedule A1. (enclosed). Price quoted for the items shall remain FIRM till completion of the supply. Rates quoted shall be in figure and in words. Overwriting/cutting if any should be initialled by the bidder.



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3.2	Applicable and prevailing rates of taxes and duties shall be indicated in the bid. If applicable and prevailing taxes and duties are not shown specifically, it will be presumed that such taxes & duties are included in the quoted price. Indicated rates of taxes and duties including their variation shall be reimbursed by the Purchaser against submission of documentary evidence for payment. For concessional CST, 'Form C' shall be issued.
4.	VARIATION IN QUANTITY:
4.1	The Purchaser reserves the right to vary the quantities of items or groups of items to be ordered as specified in the accompanying Schedule of Items – Annexure-A, as may be necessary, during the execution of the Contract.
4.2	The bidder should note that the Corporation reserves the right to split the scope of supply among various tenderers in accordance with the price and quality of material offered. This shall be at sole discretion to the purchaser without assigning any reason for the same.
4.3	The final Contract Price based on the unit rates available in the Price Schedule A1 shall be adjusted for the change in quantities as above.
5.	DELIVERY PERIOD / COMPLETION TIME: 1(one) month from the date of Supply Order.
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6.	LIQUIDATED DAMAGE FOR DELAY IN COMPLETION:
	If the performance of the Contract is delayed beyond the dates stipulated in the Contract due to reasons attributable to the Contractor, the Contractor will be liable for payments as liquidated damages for the delay at the rate ½ (half) percent of the Contract Price per week or part thereof subject to a maximum of 5% (five percent) of the Contract Price. However, even after imposition of this clause by the Purchaser, the Contractor does not take necessary steps to complete the supply/works the Purchaser will then cancel the incomplete portion of the Contract and can get the same done through any other agency at the risk and cost of the Contractor. The decision of the Purchaser in this respect shall be final and binding on the Contractor.



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7.	TERMS OF PAYMENT:
7.1	100 % (One hundred Percent) payment shall be made against materials received at site in good condition within 15 (Fifteen) days from the date of receipt of bills for payment.
8.	PACKING AND FORWARDING:
	<p>The Contractor shall be responsible for securely protecting and packing the materials taking special care for protruding parts and such other vulnerable parts as per prescribed standards enforced to withstand the journey and ensuring the safety of materials and also arrival of materials at destination in good and original condition for contemplated use, so as to avoid damage under normal conditions of transport, loading & unloading, handling and storage at site. The Contractor shall be responsible for any loss or damage during transportation, handling and storage due to improper packing.</p> <p>Each bundle or package shall have the following marking on it: -</p> <ol style="list-style-type: none">The name and address of the consignee.Destination Railway station / Destination place by road.The relevant marks, reference numbers etc., for identification.Directions for handling the materials. <p>Each package shall also be accompanied with detailed packing list to facilitate checking of the contents at the destination.</p>
9.	INSURANCE:
	<p>The Contractor shall, at his own cost, arrange, secure and maintain Insurance as may be pertinent to the works and obligatory in terms of law to protect his interests and the interest of the Purchaser against all possible risks, without in any manner limiting its obligations and responsibilities, in the joint names of the Purchaser and the Contractor, so as to cover any damage or loss to the equipment during handling, transporting to site, and subsequent taken over by the Purchaser, against all risks which are insurable for their replacement value, for which the Contractor shall be responsible according to the Contract. The said insurance shall be valid upto the date of receipt of materials at site.</p>
10.	DEDUCTION FROM CONTRACT PRICE:
	All the costs, damages or expenses incurred by the Purchaser for which the Contractor is



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	liable, under the Contract, will be deducted by the Purchaser from the Contract Price.
11.	FORCE MAJEURE:
11.1	If either Contractor or Purchaser (hereafter called as party) is temporarily unable by reason of Force Majeure or the laws or regulations of India to meet any of its obligations under this Contract and if such party gives to the other party written notice of the event within 14 (fourteen) days after its occurrence, such obligations of the party as it is unable to perform by reason of the event shall be suspended for as long as the Force Majeure condition continues.
11.2	The Purchaser or his authorized representative, on receipt of notification, shall ascertain the facts and extent of the delays and suitably extend the time for completing the work or stage of work where, in his judgment the findings of facts justify an extension. The period of extension of time shall be determined by the Purchaser or his authorized representative after taking into consideration the nature of the work delayed and practicability of its execution during the period of extension.
11.3	The term “Force Majeure” shall, herein, mean riots (other than among the Contractor’s employees), Civil commotion (to the extent not insurable), war (whether declared or not), invasion, act of foreign enemies, hostilities, civil war, rebellion, revolution, insurrection, military or usurped power, damage from aircraft, nuclear fission, acts of God, such as floods, earthquake, lightning, fires not caused by Contractor’s negligence and other such cause over which the Contractor has no control and are accepted as such, by the Purchaser, whose decision shall be final and binding. In the event of either party being rendered unable by “Force Majeure” to perform any obligation required to be performed by them under the Contract, the relative obligation of the party effected by such “Force Majeure” shall be treated as suspended for the period during which such “Force Majeure” cause lasts, provided the party alleging that it has been rendered unable, as aforesaid, thereby shall notify within 14(Fourteen) days of the alleged beginning and ending thereof giving full particulars and satisfactory evidence in support of such cause.
12.	WARRANTY:
12.1	The Contractor shall warrant that the materials will be new and be free from defects in design, material and/or workmanship for a period of 18 months from the date of received.



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	The Contractor's liability shall be limited to the replacement of any defective parts in the equipment.
12.2	If it become necessary for the Contractor to replace or renew any defective portions of the material under this clause, the provisions of this clause shall apply to the portions of the material so replaced or renewed until the expiry of warranty period from the date of such replacement or renewal or the expiration of the original warranty period whichever is later. The repairs to the damaged equipment shall be done by the Contractor within a reasonable time, to be decided mutually with the Purchaser. If any defects are not remedied within a reasonable time, the Engineer may proceed to do the work at the Contractors risk and costs, but without prejudice to any other rights, which the Purchaser may have against the Contractor in respect of such defects. If repairs are not carried out in the mutually agreed time the Contractor will become liable for damage suffered by the Purchaser. The new warranty after repairs shall be for twelve (12) months from the date of completion of repair or original warranty whichever is later.
13.	ARBITRATION:
	Except where otherwise provided, if at time, any question of a dispute or difference of opinion whatever shall arise between the Contractor and the Corporation upon or in relation there to or in connection with this Contract, either of the parties may give to the other notice in writing, of the existence of such questions, disputes or differences and if the matter is not settled amicably by and between the parties and on rejection, such matter of dispute or difference of opinion shall be referred to the Arbitration strictly in accordance with the provision contained in the Arbitration and Conciliation Act 1996 (Act. No. 26 of 1996) , and any amendment thereto and any rules made there under and to such other order or orders, instruction issued by the Government of India time to time in this connection. The venue of Arbitration for shall be Agartala, India.
	Sr. Manager(E/M) TGBPP



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ANNEX-A

SCHEDULE – A1

SCHEDULE OF ITEMS FOR SUPPLY OF DESKTOP PC & LASER PRINTER

(To be quoted in figures and words)

Sl. No.	Item	Qty.	Unit	Unit Price	F&I charges	Total Price
1.	Desk Top PC(HP/Dell/HCL make)	9	No.			
2.	Laser Printer(Canon LBP2900B/HP-1108 make)	3	No.			

SIGNATURE OF TENDERER

Note:-

1. Price Bids would be evaluated on the basis of information supplied by the bidders and the actual payment shall be limited to the extent mentioned in the bid.
2. Bidder must clearly indicate the particulars of applicable Taxes & Duties and the rate of applicable Taxes and Duties considered in their bids. The Purchasers shall reimburse of only those taxes and duties that have been bought specially by the bidders in this schedule.
3. Unit rates to be quoted in figures and in words.



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ANNEX-II

The system features of the Desktop PCs are as under:

SL. No.	ITEMS	REQUIREMENT
1.	Operating System	Genuine Windows 7 Premium Edition 32 bit
2.	Processor	Intel® 2 nd Gen. core™ i3-2100 3.2 GHz, DMI 5 GT/s
3.	Chipset	Mobile Intel® H61 chipset
4.	Standard memory	3 GB 1333 MHz DDR3 RAM
5.	Memory slots	2 DIMM
6.	Storage	
	a) Internal device	500 GB SATA 3G Hard Disk Drive (7200 rpm)
	b) Optional device	Super Multi SATA Drive and Double Layer supporting Light scribe Technology
7.	Display	19.1" wide TFT LCD
8.	Graphics	Intel® HD graphics (upto 1500)MB
9.	Audio features	High Definition Audio 5.1
10.	Input device	USB Optical Mouse and USB Standard value Keyboard
11.	Communications Network interfaces	Integrated 10/100 Base T Network interface (broad band Read)
12.	Wireless technologies	Wireless NIC 802.11 b/g/n Mini card.
13.	<i>Any other feature which are not mentioned but required for the System.</i>	