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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड  
(भारत सरकार का उद्यम)

**NORTH EASTERN ELECTRIC POWER CORPORATION LTD**  
(A GOVT. OF INDIA ENTERPRISE)  
CIN U40101ML1976GOI001658

**OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)**  
**BROOKLAND COMPOUND::LOWER NEW COLONY**  
**SHILLONG-793003, MEGHALAYA**

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**DETAILED NOTICE INVITING BID (DNIB)**  
**(DOMESTIC COMPETITIVE BIDDING)**

**NIB No. 217 dtd. 10.11.2016**

NEEPCO invites Sealed Single-Stage Two Envelope Bids ( e-tender) through Domestic Competitive Bidding route from eligible bidders for setting up of the following solar water heating system at guest houses located at Kopili HEP, Assam Gas Based Power Plant and Kameng HEP as specified complete in all respects.

Name of Work	Value of Earnest Money Deposit	Bid Validity	Cost of bid document	Completion Time
Design, Supply, Installation, Testing & Commissioning of Solar water heating systems of aggregate capacity of 4000 LPD with Solar flat plate collectors, Hot water tank, hot water pipelines, cold water tanks as necessary for 24 hours hot water supply, and necessary fixtures, fittings, valves, etc. at the guest houses located at various locations as indicated below including Comprehensive Maintenance Contract for 5 years after commissioning.	Rs. 27,000.00 (Rupees Twenty Seven Thousand)	180 ( One Hundred Eighty) days	Rs. 1000.00 ( Rupees One Thousand)	90(Ninety) days from date of Letter of Intent

**Solar water heating system proposed for installation at various location:**

- |      |   |   |          |
|------|---|---|----------|
| i)   | Guest House at Kopili HEP Umromgso, Assam             | - | 500 LPD  |
| ii)  | Guest House –I at AGBPP, Bokoloni, Dibrugarh , Assam  | - | 1000 LPD |
| iii) | Guest House-II at AGBPP, Bokuloni, Dibrigarh, Assam   | - | 1000 LPD |
| iv)  | Guest House at Kameng HEP, Kimi, Arunachal Pradesh    | - | 1000 LPD |
| v)   | Guest House at Kameng HEP, Bichom, Arunachal Pradesh- | - | 500 LPD  |

Total : 4000 LPD

**1.0 Eligibility and Qualifying Requirement for Bidders:**

- 1.1 The tenderer shall be a Manufacturer or Project Developer recognized/approved by the Ministry of New and Renewable Energy, Govt. of India. Local dealers/agents may participate on submission of authorization document from their Principal Organization in the prescribed format (Form-F) given in Section-VI of bid document .
- 1.2 The tenderer should supply system which employ collectors having valid BIS certificate. Copy of BIS certificate/approval should be submitted with the tender.
- 1.3 The tenderer should have experience in supplying and installation of Solar Hot Water System of aggregate capacity 10000 LPD during the last 3 years with at least two system with capacity of 1000 LPD or above preferably in NE region. Details may be submitted in Data Sheet-1 provided in Sec-VII of bid document with supporting work orders and certificates.
- 1.4 The bidder should have adequate local service setup in North East India, preferably at Guwahati to provide dependable and quick after sale services including necessary repair and maintenance of the system to be installed and submit necessary documents regarding such setup.
- 1.5 The above stated requirements need to be fulfilled by the tenderer as pre-qualification requirement may also ask for any additional information as may be deemed necessary.

**1.6 Minimum Average Annual Turn Over (MAAT):**

The average annual turnover of the bidder in the best 3 (three) financial years out of the last 5 (five) years financial year should not be less than Rs. 27.00 lakhs( Twenty Seven Lakhs). Other income will not be considered for arriving at annual turnover.

**1.7 Net Worth:**

The Net Worth of the bidder as on last day of the preceding financial year shall not be less than 50% of the Paid up Share Capital.

The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit & Loss Account  
Less (a) Expenses not written off (b) loss in Profit & Loss Account if not reduced from Reserves.

Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for the preceding 5(five) financial years, ending 31<sup>st</sup> March of the previous Financial Year, along with Letter of adequacy and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.

**1.8 Liquid Assets:**

The bidder should have liquid assets or / and evidence to availability of unutilized credit facilities of not less than Rs. 11.00 lakhs( Eleven lakhs)

The certificate of the Banker regarding the availability of unutilized credit facility should not be dated earlier than 30 (thirty) days prior to the date of opening the bid.

**1.9 Bid Capacity:**

The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than Rs. 13.50 lakhs:

The available Bid Capacity of the Bidder shall be calculated as under

$$\text{Bid Capacity} = A \times N \times 2 - B, \text{ where,}$$

A =maximum value of works executed in any one year during last 7 (seven) years (at current price level).

N = Completion time of the proposed work in years.

B = Value at current price level of existing commitments and ongoing works to be completed during next N years.

Bid capacity shall be assessed at the time of submission of Techno-commercial Bid, for which the bidder shall have to submit documentary evidence in support of "A" & "B" above along with their Bid

2.0 Authenticated documentary evidence in support of qualifying requirements, as mentioned above shall be submitted with the Techno-Commercial bids. For qualifying requirements specified at Para 1.0 above, the documents should be in the form of Certificate of Clients / Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.

3.0 Interested bidders who fulfill the qualifying requirements as mentioned at Sl. No. 1.0 above, may download the bid document from <https://neepco.abcprocure.com> on Bidder registration and payment of Bid Fee as given under Clause No. 4 below.

The detailed scope of works and other terms and conditions are elaborated in the bid document.

#### 4.0 Participation in Bids

##### 4.1 Minimum system requirements:

For participating in e-tendering / e-Auction, bidders are to ensure that their PC has the following minimum requirements.

Internet Connection- Minimum 256 kbps

We browser - Internet Explorer E 9 & above, Firefox (13.0 & above),  
Chrome (20.0 to 41.0)

Operating System - Window Vista / Windows 7 / Windows 8 / Windows 10

##### For Internet Explorer Users:

- 1) To check whether the Digital Certificate is installed or not in your browser: (Tools -> Internet Options -> Content -> Certificates).
- 2) Ensure to enable Active-X Controls & Plug-ins. (Tools -> Internet Options -> Security Custom Level).
- 3) Check Digital certificate - Open internet explorer > Tools Menu or (Press Alt+T on your keyboard) > Internet option > Content > certificate > double click on your certificate (a certificate window will appear) > go to certification path > check the certificate status > it should come as "The certificate is OK". (System should place Client URL in trusted zone as soon as the URL is executed by the vendor.)
- 4) If the system prompts any message for system patch like CAPICOM do install the same.

##### For Google Chrome Users:

- 1) User has to install "Java Runtime Environment (JRE)" for Google Chrome & Mozilla Firefox Browsers to access this URL.
- 2) System will instruct you to follow the steps which should be followed by the user.
- 3) For Plug Ins in Chrome Browser (Go to Settings > Show advance settings > Click on "Content Setting" Button in Privacy Settings > Click on Disable Individual Plug-ins.

### **For Mozilla Firefox Users:**

- 1) For Plug ins Go to tools > Add-ons > Click on "Disable" Button to enable Java plug-in: "Java(TM) Platform SE 6/7".
- 2) User has to install "Java Runtime Environment (JRE)" for Google Chrome & Mozilla Firefox Browsers to access this URL.
- 3) System will instruct you to follow the steps which should be followed by the user.
- 4) Once you completed this process, and still you are not able to login in Mozilla or Chrome browsers then request to contact the service provider.
- 5) You can refer Minimum System Requirement document which is available on homepage of website.

It is suggested that Internet Explorer is used as the browser for ease of operation.

### **4.2 Portal Registration:**

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration shall be valid for one year from the date of registration. The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration in the e-tendering system is valid till the completion of the entire bidding process of the relevant NIB.

### **4.3 Bidder registration fee:**

The fees for Bidder Registration in the portal is Rs. 3000.00 (Rupees three thousand) only per year (Non refundable).

### **4.4 The procedures for registration in the e-tendering portal are as under.**

Step-1: Visit the e-tendering portal <https://neepco.abcprocure.com>

Step-2: Click on new *Register* and submit the online Form for company /bidder details required. Already registered bidder having a valid registration may directly **log-in to** the e-tendering portal.

Step-3: The bidder has to map the digital certificate (Class-II or Class –III Signing &Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration & Digital Certificate related information, the bidders may contact the Service Provider at:

E-Procurement Technologies Limited (ETL)  
Mr. Himalaya Vaishnav  
Phone No. +91-79-40016866/38/21/18  
Mobile No. +91-9099090830  
Email [info@abcprocure.com](mailto:info@abcprocure.com)

Step-4: Payment for Bid registration in the e-tendering portal:

Bidders shall make payment of non-refundable Bidder registration fee of Rs.3000.00 (Rupees Three thousand only) through "payment gateway" available in the e-procurement portal by "Net banking/Debit card/Credit card". There is no provision for cash payment.

Step-5: After payment of bidder registration fee, the scanned copy of payment receipt should be sent along with the bidder's details at email id: [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com) to advise the service provider for approval of the Bidder.

Step-6: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/bidder regarding their bidder profile activation. The registration is valid for one year once bidder profile is activated.

4.5 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

#### 4.6 BID FEE

Bidders shall have to make BID FEE (non-refundable) of Rs. 1000.00 (Rupees One Thousand) only for participation in this instant NIB. The bidder shall make the payment in the following account and proof of payment shall be submitted with the techno-commercial bid.

Name of account : E Procurement Account, NEEPCO Ltd.,  
Account No : 913020005982636, Axis Bank, Shillong.  
IFS Code : UTIB0000270

During payment of bid fee , Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

4.7 For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com), [contract@neepco.co.in](mailto:contract@neepco.co.in). Bidder may contact in regard to the instant NIB at 0364-2503346.

4.8 For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc, bidders may contact:-

#### **E-Procurement Technologies Limited (ETL)**

A - 201-208, Wall Street - II / Opp. Orient Club  
Nr. Gujarat College / Ellis bridge, Ahmedabad - 380015.  
Gujarat, India

Tel: +91-79-400168 52/65/79/16/37/14/86/67/35  
Cell: +91-93745 19729 | +91-93286 57215

Support Help-Desk No. at NEEPCO Shillong:

Tel: 0364-2507270/8974665789

Mail: [support.neepco@abcprocure.com](mailto:support.neepco@abcprocure.com) | [support@abcProcure.com](mailto:support@abcProcure.com)

#### **5.0 Submission and opening of Bids**

Bidders shall prepare and submit their bids in the electronic form in <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website.

Bidders may view the tender opening results of techno-commercial and price bids in <https://neeeco.abcprocure.com> by marking their presence.

**6.0 Bidding Procedure:**

6.1 The Bidder shall submit the Bid under the Single-Stage Two-Envelope bidding system in electronic form as follows:

6.2 **Envelope No. 1:** Techno-Commercial Bid.

6.3 **Envelope No. 2:** Shall contain Price Bid. Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.

7.0 Time of Completion: 90(Ninety) days from the date of issue of Letter of Intent.

**8.0 Important Dates:**

i.	Date of Commencement of downloading of bid document from <a href="https://neeeco.abcprocure.com">https://neeeco.abcprocure.com</a>	11.11.2016, 11.00 hrs.
ii.	End date & time for downloading of bid document	09.12.2016, 12:00hrs.
iii.	Last date & time for receipt of online bids	09.12.2016, 14:00 hrs.
iv.	Date & time of online opening of Techno-Commercial bids	09.12.2016,16:00hrs onwards
v	Prebid meeting	On 24.11.2016 at 11-00 Hrs Venue: Bidding cum Conference Room, O/O the ED&C&P), NEEECO Ltd., Shillong-793003

In the event the last date specified for submission of bids and date of opening of bids is declared as a closed holiday for NEEECO, the bids shall be submitted as per stipulated time and date , however, the date of opening of bids will be the following working day at the appointed times.

**9.0 Conditions for Micro & Small Enterprises (MSEs) :**

9.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format given in the Bid Document declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the document/ certificate issued by any of the Authority mentioned below:

- o District Industries centers
- o Khadi and Village Industries Commission
- o Khadi and Village Industries Board
- o National Small Industries Corporation (NSIC)
- o Directorate of Handicrafts and Handloom
- o Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

9.2 The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs, the SC/ST certificate issued by District Authority must be submitted in addition to

certificate of registration with any one of the agencies mentioned above. The bidder shall be responsible to furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as : a) In case of proprietary MSE, proprietor(s) shall be SC /ST b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise. c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

- 9.3 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 9.4 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 9.5 The MSEs registered with above mentioned agencies/bodies are exempted from payment of BID FEES and EARNEST MONEY DEPOSIT (EMD).**
- 10.0** Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.co.in> regularly for any corrigendum/addendum/modification/clarification of the bid document.
- 11.0** Submission of bids shall not automatically construe qualification for evaluation. The Purchaser reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Purchaser.

  
10/11/16  
**General Manager**  
**I/c Contracts & Procurement**