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& OHSAS: 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
(भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED
(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement
Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India
Ph: 0364-2227784, E-mail: contract_neepco@yahoo.com,
Website: www.neepco.co.in; CIN – U40101ML1976GOI001658

NIB NO. 282 DATED 14.05.2018

PART-I

NOTICE INVITING BIDS

Sub: Limited Tender for “Engagement of Third Party Inspection Agency for Penstock repairing works of Kameng Hydro Electric Project (600 MW), District West Kameng, Arunachal Pradesh”.

Dear Sir(s),

1. North Eastern Electric Power Corporation Limited, a leading Miniratna Category-I Public Sector Enterprise under the Ministry of Power, Government of India, intends to invite online Limited Tender under Single-Stage Two-Envelope bids for “**Engagement of Third Party Inspection Agency for Penstock repairing works of Kameng Hydro Electric Project (600 MW), District West Kameng, Arunachal Pradesh**” from the above mentioned firms.

2. Bidding Procedure:

The Bidder shall submit Bids under Single-Stage Two-Envelope bidding system through online as follows:

Techno-Commercial Bid (Envelope No. 1): Shall contain Earnest Money Deposit (EMD), documents in support of Qualifying Requirements and Techno-Commercial Bid.

Price Bid (Envelope No. 2): Shall contain Price Bid. Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.

3. Time of Completion:

The entire work is to be completed within 3 (three) months from the date of starting of work. The work shall be started within 7 days from the date of issue of Letter of Intent (LOI).

4. **Earnest Money Deposit:** Earnest Money Deposit shall be **Rs. 1,00,000.00 (Rupees one lakh only)**. *The bidders registered as Micro/ Small Enterprises are exempted from paying applicable Earnest Money Deposit (EMD).*

The bidder may make the payment of Earnest Money Deposit (EMD) through

- (i) “**SB-Collect**” of **State Bank of India** as per procedures/ steps elaborated at Clause 8.5 below, Or
- (ii) submit in the form of Bank Guarantee as per Clause 3.7(ii), Part-III, Instruction to Bidders of the Bid Document, Or
- (iii) by Demand Draft in favour of NEEPCO Ltd., Shillong.

5. Scope:

The Third Party Inspection Agency (TPIA) shall witness, check, advise and certify all quality control measures taken up by the executing agencies and the NDT activities like UT, DPT, MPT etc. as per technical specifications of Indian/ International Standards and/or approved QAP, if available for rectification works of the Penstock of Kameng Hydro Electric Project, Arunachal Pradesh. The Third Party Agency will certify every works for acceptance by NEEPCO. The Third Party Agency shall also carry out tests by themselves, if felt necessary for certification.

The objective of the Third Party Inspection Agency is to assure high quality management standards during the rectification of the penstock system, conformity to design standards in line with the Consultant's Quality Policy and Indian/ International Standards. TPAI shall carry out regular Quality Surveillance / Technical Audits encompassing all the activities during rectification of Penstock system. The Inspection Agency will ensure total conformity of the specifications, requirement of applicable standards and compliance of safe engineering practice. The TPIA will be working independently and report to Head of Project (HoP) or his representative, Kameng Hydro Electric Project, NEEPCO Ltd., Kimi, District West Kameng, Arunachal Pradesh. The TPIA will be responsible to clearly point out/ highlight the inadequacies and non-conformities, if any and to ensure compliance with applicable standards and norms for removal of non- conformities.

6. QUALIFYING REQUIREMENTS:

The firm who meets the following Qualifying criteria shall participate in the tender.

- (i) The bidder shall have successfully carried out and completed similar works of third party inspection including Non Destructive Tests of piping in the field of Hydro Electric Power Project, Refineries, Petrochemicals, Oil & Gas Processing Plants, etc. (Relevant Certificates to be attached along with T-C bids).
- (ii) The inspection personnel to be engaged shall be medically fit for carrying out this job. A medical fitness certificate in this regard from an authorized medical practitioner (issued not earlier than 2(two) months from the date of floating of this NIB) shall be submitted for each of the inspection personnel proposed for deployment at the time of mobilization. (Medical Certificates to be attached along with Data Sheet-2 of T-C bids).
- (iii) The personnel engaged shall be experienced enough to work underground with restricted access inside of penstock and fully equipped with required gears to carry out the jobs. The personnel engaged by the third party inspection agency shall also fulfill the followings:
 - a) NDT personnel shall be experienced and competent enough to locate, interpret and evaluate the test results accurately.
 - b) Shall have valid NDT Level 2 or Level 3 qualification and certification. (Certificates to be attached along with T-C bids).
 - c) Shall be able to prepare notes from 'Information derived from NDT inspections'
 - d) Shall be able to control performance and check qualification of welders.
 - e) Shall be able to prepare daily schedules.
 - f) Shall be able to control daily outstanding joint emission for the execution of non-destructive tests.
 - g) Shall be able to check stock of consumables and prepare Purchase Indent.
 - h) Shall be able to prepare/ advise UT procedure and technique for testing.
 - i) Shall be able to provide support to Level 3, writing procedures, and/ or developing inspection techniques for ultrasonic test, magnetic particles, penetrant test and x-ray.
 - j) Shall be familiar with ASME/ ASTM codes for NDT.
 - k) Able to work in shifts (day and night) inside penstock for Hydro Electric Project.
 - l) Shall be qualified enough and authorized to certify executed works on daily basis.
 - m) Shall be fully equipped for discharge of their duties and responsibilities.

Authenticated documentary evidence in support of qualifying requirements, as mentioned under Clause 6 above, shall be submitted in Techno-Commercial Bids. The documents should be in the form of Certificate of Clients/ Owner. Bids submitted without fulfilling the qualifying requirements shall be outright rejected.

7. Interested Bidders, who fulfil the qualifying requirements as mentioned under Clause 6 above, may download the Detailed Bid Document from <https://neepco.abcprocure.com> with effect from 15.05.2018 on registration in the e-procurement portal of NEEPCO and on payment of Bidders Registration fee as given under Clause 8 below.

8. Participation in Bids

8.1 Portal Registration for e-tendering:

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration once registered shall be valid for one year from the date of activation of profile.

The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIB.

- 8.2 **Portal Registration fee:** The fees for Bidder Registration in the portal is INR 3,000.00 (Indian Rupees three thousand) only per year (Non-refundable).

8.3 The procedure/steps to be followed for payment of Registration fees by SB-COLLECT of State Bank of India:

Step-1: The bidder shall visit url/web page <https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm> on any internet browser.

Step-2: State Bank Collect page will appear.

Select "**ALL India**" for "**State of Corporate/Institution**".

Select "**PSU**" for "**Type of Corporate/Institution**".

Click "GO".

Step-3: In the new screen, select PSU Name as "**North Eastern Electric Power Corporation Limited**" and Submit.

Step-4: In the new screen, select Payment Category as "**SHILLONG- PARTIES**".

Step-5: New Screen will appear, here the bidder has to fill all the required information for the payment as under:

- i) Under **Name of Payer:** The Bidder is to fill up his Company/ Firm Name and Address.
- ii) Under **Short Details of Payment:** The Bidder shall indicate **Registration Fee**.
- iii) Under **Type of PAYER:** The Bidder is to select VENDOR OR CONSULTANT whichever is applicable.
- iv) Under **CIN in case the Payer is a company:** The bidder is to fill up his CIN in case of a company, otherwise may be kept blank.
- v) Under **Payment amount:** The bidder is to fill up **the amount i.e. INR 3000**.
- vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.
- vii) Fill Captcha.
- viii) Then Submit.

Step-6: In the new screen, check the details and click "**CONFIRM**", if correct.

Step-7: The **Multi Option Payment System** will be available for making the payment.

The Bidder may select option as per convenient and make the payment.

Step-8: After successful payment, the system will generate receipt.

The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).

This system generated receipt for Registration fee shall be downloaded and send it to the Contracts & Procurement Department, NEEPCO, Shillong at e-mail ID: contract_neepco@yahoo.com to advice the service provider for approval of the Bidders' registration.

Bidders may also contact Sri N. Kithan, Senior Manager (C), C&P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get confirmation regarding receipt of bidder registration fee.

Step-9: The bidder has to map the digital certificate (Class-II or Class-III Signing & Encryption Certificate) with his login-Id as per the name of the registered company for approval

process. For registration and Digital Certificate, the bidders may contact the Service Provider at:

Mr Himalaya Vaishnav
e-Procurement Technologies Ltd., Ahmedabad
Phone No. +91-7940016848/ 38/ 21/ 18
Mobile No. +91-9099090830
E-mail: himalay@abcprocure.com, info@abcprocure.com.

However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.

Step-10: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/Bidder regarding their bidder profile activation.

The registration is valid for one year once bidder profile is activated.

8.4 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in online Bidder Registration, if any.

8.5 Earnest Money Deposit (EMD):

Bidders shall have to make payment of Earnest Money Deposit (EMD) of **Rs. 1,00,000.00 (Indian Rupees one lakh only)** for participation in this instant NIB. *The bidders registered as Micro/ Small Enterprises are exempted from paying applicable Bid fee.*

The bidder shall have the option of making the payment of EMD through “**SB-Collect**” of **State Bank of India** as per procedures/ steps elaborated as below. The system generated receipt shall also be uploaded while submitting the bid in the e-tendering portal as per bid document.

- **The procedure/steps to be followed for payment of EMD by SB-COLLECT of State Bank of India:**

Step-1	The bidder shall visit url/web page https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm on any internet browser.
Step-2	State Bank Collect page will appear. Select “ ALL India ” for “ State of Corporate/Institution ”. Select “ PSU ” for “ Type of Corporate/Institution ”. Click “ GO ”.
Step-3	In the new screen, select PSU Name as “ North Eastern Electric Power Corporation Limited ” and Submit.
STEP-4	In the new screen, select Payment Category as “ SHILLONG- PARTIES ” in this case.
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under Name of Payer : The Bidder is to filled up his Company/ Firm Name and Address. ii) Under Short Details of Payment : The Bidder shall indicate EMD as applicable and the NIB No. (Example: for payment of EMD against NIB No. XX dated DDMMYYYY, the bidder has to fill under this option as “EMD for NIB No. XX dated DDMMYYYY”). iii) Under Type of PAYER : The Bidder is to select VENDOR . iv) Under CIN in case the Payer is a company : The bidder is to fill up his CIN in case of a company, otherwise may be kept blank. v) Under Payment amount : The bidders is to fill up the amount as per Bid Condition . vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP-6	In the new screen, check the details and click “ CONFIRM ”, if correct.
STEP-7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt.

The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).
This system generated receipt shall be downloaded and send it to General Manager (C), i/c Contracts & Procurement Department, NEEPCO Ltd., Lower New Colony, Shillong, Meghalaya, India-93003, at e-mail ID: **contract_neepco@yahoo.com**.
The system generated receipt shall be uploaded while submitting the bid in the e-tendering portal and also submit in offline mode as per bid document.

8.6 For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id: **contract_neepco@yahoo.com**.

8.7 For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc., bidders may contact e-Procurement Technologies Ltd. (Service Provider) having the following contact details:

e-Procurement Technologies Ltd

A - 201-208, Wall Street – 2,

Opposite Orient Club

Near Gujarat College, Ellis Bridge

Ahmedabad - 380015.

Gujarat, India

Tel : +91-79-40270564/ 563/ 555/ 507/509/ 548, **Fax:** +91-79 40016 876

Cell: +91-9265562825/ 9374519729/ 9374519754 / 9377988119 /

E-mail ID: support.neepco@eptl.in, rahul.dixit@eptl.in, pankesh@eptl.in

9. Submission and Opening of Bids

9.1 Bidders shall prepare and submit their bids online in <https://neepco.abcprocure.com> as per timeline mentioned in Clause 12 below. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO.

Besides online submission, bidders shall also compulsorily submit the original copy of the following documents in offline mode as per Checklist provided in Detailed Bid Document and only the scanned copy shall be uploaded while submitting online bid.

- i) Payment receipt, if EMD amount is made through SB-Collect of State Bank of India or Earnest Money Deposit in the form of Demand Draft or Bank Guarantee as per format provided in Form-C: Tender Forms and Data Sheets, Part-III of the Bid Document (In original).
- ii) Power of Attorney as per format provided in Form-D: Tender Forms and Data Sheets, Part-III of the Bid Document, if applicable (In original).
- iii) Undertaking for Micro and Small Enterprises (MSEs) bidders as per format provided in Form-E: Tender Forms and Data Sheets, Part-III of the Bid Document, if applicable (In original).
- iv) Affidavit on Non-Judicial stamp paper declaring that the bidders have not been declared ineligible for poor performance/failure, terminated, debarred, black-listed, defaulter list Category by any Organization or Government Body and not been charged/indicted by any investigating agencies of Central/State Government, under prosecution or trial on charges of criminal, fraud, corruption in a court of law pertaining to Works/services during last 5(five) years till the date of issue of the NIB, as per format provided in Form-F: Tender Forms and Data Sheets, Part-III of the Bid Document (In original).

These above mentioned documents shall be submitted by hand or by registered Post/ Courier in a sealed envelope at the following address within the scheduled date and time mentioned under Clause 12 below.

The General Manager (C),

i/c Contracts & Procurement,

North Eastern Electric Power Corporation Ltd.,

Brookland Compound, Lower New Colony,

Shillong – 793 003,

Meghalaya, India.

Ph: 0364-2227784, E-mail: **contract_neepco@yahoo.com**

9.2 Bidders may view the tender opening results of Techno-Commercial and Price bids in <https://neepco.abcprocure.com> by marking their presence for online tender opening.

10. Reverse Auction:

NEEPCO reserves the right to go for Reverse Auction process to finalize the tender or may finalize the tender without Reverse Auction, if required. However, the decision to conduct Reverse Auction or not will be conveyed to the short-listed bidders after opening of the Price bid. The business Rules and General Terms and Conditions for Reverse Auction is given in Clause 4.5, Part-III, Instruction to Bidders of the Bid Document.

11. Bid validity: 120 (one hundred twenty) days from the date of opening of Techno-Commercial Bids.

12. Important Information and Tender timeline:

a)	Time of Completion	3(three) months from the date of starting of work. The work shall be started within 7 days from the date of issue of Letter of Intent (LOI).
b)	Earnest Money Deposit	Rs. 1,00,000.00 (Rupees one lakh only).
c)	Date of commencement of downloading of Detailed Bid Document from https://neepco.abcprocure.com	w.e.f. 11:00 Hours (IST) of 15.05.2018
d)	End date and time for downloading of Detailed Bid Document	Upto 12:00 Hours (IST) of 29.05.2018
e)	Last date of receipt of queries from prospective bidders	Upto 14:00 Hours (IST) of 24.05.2018.
f)	Last date & time for submission of online bids	Upto 14:00 Hours (IST) of 29.05.2018.
g)	Last date & time for receipt of offline documents to be submitted as per bid conditions	Upto 16:00 Hours (IST) of 05.06.2018.
h)	Date & time for opening of Techno-Commercial bids online	At 16:00 Hours (IST) on 29.05.2018.
i)	Date & time for opening of Price bids online	Date & time shall be intimated separately to those Techno-Commercially qualified bidders.

In the event the last date specified for submission of offline documents and date of online opening of Techno-Commercial bids is declared as a closed holiday for NEEPCO, the last date for submission of offline documents and date of online opening of Techno-Commercial bids will be the following working day at the appointed times.

13. Bidders are requested to visit <https://neepco.abcprocure.com>, NEEPCO website www.neepco.co.in and Central Public Procurement portal www.eprocure.gov.in, regularly for any subsequent notice of amendment/corrigendum to this Notice Inviting Bid.

14. Relaxation of Norms for Startups and Micro & Small Enterprises (MSEs) on Prior Experience - Prior Turnover Criteria.

In line with the Policy Circular No. 1(2)(1)/2016-MA dated 10th March, 2016 of the Ministry of Micro, Small & Medium Enterprises on "Relaxation of Norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience and Prior Turnover Criteria" and as per Section 2.1(5) of "Action Plan for Startupindia" announced by the Government of India in Jan 2016, the Criteria of Prior Turnover and Prior Experience are exempted for the Startups and Micro & Small Enterprises, subject to meeting of quality and technical specifications.

The definition of "Startups" is as per the Gazette Notification of the Ministry of Commerce and Industry (Department of Industrial Policy and Promotion) dated 17th February 2016 and all other subsequent directives/guidelines thereof. The Startup Enterprises shall submit startup India recognition certificate issued by Department of Industrial Policy and Promotion (DIPP) of Ministry of Commerce & Industry in order to be considered for relaxation in prior experience and prior turn over.

15. Conditions for Micro & Small Enterprises (MSEs):

15.1 The bidders participating as Micro & Small Enterprises (MSEs) shall submit an Undertaking in the prescribed format given in the Bid Document declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the document/ certificate issued by any of the Authority mentioned below:

- District Industries Centers (DICs)

- Khadi and Village Industries Commission (KVIC)
 - Khadi and Village Industries Board (KVIB)
 - Coir Board
 - National Small Industries Corporation (NSIC)
 - Directorate of Handicrafts and Handloom
 - MSEs registered under Udyog Aadhaar Memorandum (UAM) w.e.f. 18-09-2015.
 - Any other Body specified by Ministry of Micro, Small and Medium Enterprises (MoMSME)
- 15.2 The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs must submit the SC/ST certificate issued by District Authority in addition to certificate of registration with any one of the agencies mentioned above. The bidder shall furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as :
- a) In case of proprietary MSE, proprietor(s) shall be SC /ST.
 - b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
 - c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.
- 15.3 The registration certificate submitted by MSEs issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 15.4 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 15.5 **The MSEs registered with above mentioned agencies/bodies are exempted from payment of EARNEST MONEY DEPOSIT (EMD).**
16. The bidders are requested to adhere to the following:
- i) Obtain individual Organization Digital Signature Certificate (DSC or DC) (having both Signing and Encryption Certificate), well in advance of tender submission deadline on ETS (Electronic Tendering System).
 - ii) Register your organization on ETS well in advance of tender submission deadline on ETS.
 - iii) Get your organization's concerned executives trained on ETS well in advance of tender submission deadline on ETS.
 - iv) Submit your bids well in advance of tender submission deadline on ETS (There could be last minute problems due to internet timeout, breakdown, etc.). The bidders are requested to submit the bid through online e-tendering system well before the bid submission end date and time as per Server System Clock. The Corporation shall not be responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth instruction is relevant at all times.
17. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.

Yours sincerely,

Sd/-
(Saral Kr. Sarkar)
General Manager (C),
i/c Contracts & Procurement