



North Eastern Electric Power Corporation Ltd.
(A Government of India Enterprise)
An ISO 9001, 14001 & OHSAS 18001 Corporation

CONTRACT & PROCUREMENT CELL

KOPILI H.E. PLANT::DIMA HASAO DISTRICT::UMRONGSO – 788931

Website-www.neepco.gov.in

Phone: 03670-288241, Fax: 03670-288240/288254

Notice Inviting Tender No. : KHEP/ C&P / 2017/ 281

Dated 21-09-2017

Online Sealed Single Stage Single Envelop bidding system (e_tender) through domestic competitive bidding with minimum 120 (One hundred & twenty) days validity are invited from manufacturers / manufacturer's authorized dealer/ reputed suppliers by the under mentioned on behalf of North Eastern Electric Power Corporation Ltd. for supply of Power House Materials to Kopili Power Station , NEEPCO Ltd. Umrongso , Dima Hasao ,Assam. The details as per Scope of Work and Terms & Conditions stated below.

Scope: The Scope of work to be executed as per this tender shall be as follows:

Sl. No	Description of the item	Unit	Qty
1	Copper Ballast for HPMV lamp set, Type- 400W, SV/MH 240 V, 50 Hz, 4.45A	Nos	50
2	Capacitor, 42 MFD, 250V AC, 50 Hz	Nos	50
3	Ignitor, type- BJ 1 NG HPSV/MH 1, 240V, 50 Hz	Nos	25
4	Bearing RTD,Type- platinum wire conforming BS 1904-1964, Gr-2, Temperature range 0 to 200 Degree centigrade, resistance at 100 deg. Cent.- 138 ohms, length 7.5 Mtrs, RTD bulb- 6mm dia 45mm long, copper sheath of 5mm dia., connection ¾ inch BSP, Adjustable gland type- 6010	Nos	50

1. Qualifying requirement of the Bidder :

The following documents should be submitted along with the bid in order to ensure qualification:

- Copy of PAN.
- Valid Contract licence.
- GST Registration.
- Copy of past supply order executed to any Govt. Department/ PSU.
- The authorized dealer should submit a copy of Dealership Certificate along with the offer.

The above stated requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any Bidder, if in the opinion of Corporation the qualification data is incomplete or the bidder is found not qualified to satisfactorily perform the works.

Bids which do not meet the above qualifying requirements may not be considered for evaluation

2. Price Basis:

The prices shall be quoted FOR Umrongso basis, including packing, forwarding freight and insurance charges, but exclusive of taxes.

3. Taxes & Duties:

Taxes and duties will be paid at actual prevailing at the time of dispatch against submission of documentary evidence.

4. Earnest Money :

EMD of Rs.8,000/ of the quoted value in the form of **Demand Draft** duly pledged **in favour of NEEPCO Ltd.**, payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812) should be submitted along with the tender. Tender without EMD shall be rejected.

- a. EMD submitted by the successful bidder shall be retained as security deposit towards satisfactory execution of the order and will be released after successful delivery and completion of entire quantity works.
- b. EMD of the unsuccessful bidders will be returned only after finalization of the bid.

5. Tender fee:

Non-refundable Tender fee 500.00 (non-refundable), in the form of Banker's Cheque / Demand Draft drawn in favour of NEEPCO Ltd. Umrongso, have to be submitted along with the quotation.

6. Payment Terms :

100% payment shall be made after receipt of the materials at site in full and good condition.

7. Delivery Period:

The materials shall be delivered at site within 45(forty five) days from the date of awarding of order.

9. Liquidated damage:

LD @ 0.5% on the contract value for per week of delay in delivery and commissioning subject to a maximum of 10% on the contract value shall be applicable.

10. E-tendering / E- procurement:

This tender is being processed through e-tendering / e-procurement system. The bidding documents/ detail NIT are to be downloaded , filled in bids are to be submitted / uploaded through e-tendering system of NEEPCO Ltd at website <https://neepco.abcprocure.com>.

11. Vendor Registration for Participation in Bids:

11.1 Portal Registration: The intending bidders have to register themselves in the portal <https://neepco.abcprocure.com>. Information about the bidder required to be submitted during registration is available in the portal.

11.2 Vendor Registration Fee: The Fees for vendor registration in the portal is Rs. 3000/- (Rupees Three Thousand) only per year.

The bidder shall furnish the copy of receipt of payment for vendor registration at email id contract@neepco.gov.in & contract_khep@rediffmail.com to advise NEEPCO's service provider for approval of vendor registration.

Bidders who are already registered in the system shall ensure to keep their registration valid till completion of entire bidding process.

11.3 **Procedures for payment of registration fee :**

Bidders shall make payment of vendor registration fee of INR 3000.00 (Indian Rupees Three thousand only) at the following Account: Name of account : E Procurement Account, NEEPCO Ltd., Account No : 913020005982636 of Axis bank IFS Code : UTIB0000270.

The bidder shall clearly indicate the head against which payment has been made at the above mentioned account in the following format:

(i)-----/ NIT No. ----- dated -----/ Registration fee
(Name of bidder)

11.4 **Procedure for Payment of BID Fees and EMD:**

- a) Bidder shall make payment of Bid fees of amount Rs. 500/- (non refundable) of Banker's Cheque / Demand Draft drawn in favour of NEEPCO Ltd. Umrongso , payable at SBI, KHEPA, Garampani Branch Umrongo (SBI code 4812).
- b) Bidder shall make payment of **EMD** of Rs.8000/ of the quoted value in the form of **Demand Draft** duly pledged **in favour of NEEPCO Ltd.**, payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812) .

Both Bid fees and EMD of the tender needs to be submitted physically (offline) i.e. either personally or by Registered Post in a sealed envelope at the following address so as to reach us before due date and time of opening of the tender. The Sr. Manager (E/M), C&P KHEP , NEEPCO Ltd. , Umrongso Dima Hasao , Assam Pin-788931 Phone : 03670-288241/ 288254 Fax : 03670 288240 / 288254

- 11.5 For any clarification related to e- procurement procedures of NEEPCO against this tender, bidders are requested to make their query as follows-

Bidders may also contact e- Procurement Technologies ltd. (Service Provider of NEEPCO) having the following contact details :

e- Procurement Technologies Ltd.

A-201-208, Wall Street –II/ Opp. Orient Club

Nr. Gujarat College/ Ellisbridgge

Ahmedabad- 80015 , Gujarat , India

Tel: +91-79-40016802-77

Cell : +91-9374519754/ 93779881191

12. Preparation and Submission of bids:

- 12.1 Bidder shall prepare and submit their bids in the electronic form at **<https://neepco.abcprocure.com>** . Online bidding forms shall be available in the above website. Submission of online bids is mandatory for consideration of the bids. The tender specification/ detail NIT can be downloaded from this website after vendor registration and payment of bid fee.
- 12.2 Bidders are also requested to visit the websites <https://neepco.abcprocure.com> and <http://neepco.gov.in> for any updated information / clarification regarding the tender.
- 12.3 **In the online bid submission , bidders will submit their Techno – Commercial bids and Price bids in the online bidding forms using their digital signatures. Techno commercial bids shall be submitted / uploaded as per techno commercial checklist form and price to the quoted online in the price bid form readily furnished in the e-tendering portal.**
- 12.4 Scan copy of EMD and tender fee submitted in the form of DD is to be uploaded.
- 12.5 Authentic documentary evidence in support of qualifying requirements as mentioned under sl. No. 1 above in the terms & conditions shall be uploaded along with the bid. For qualifying requirements, the documents should be submitted in the form of certificate of clients/ owners. Bids submitted without qualifying requirements shall be rejected.
- 12.6 A signed copy of the detail NIT/ tender specification must be uploaded along with the bid submission in acceptance of NIT conditions.
- 12.7 Besides the online submission, bidders shall compulsorily submit the following documents in offline mode / physically by registered post or in person in sealed envelope addressed to “ The Manager(E) , C&P, KHEP , NEEPCO Ltd. , Umrongso, Pin -788931, Assam”.
- Earnest Money and Tender Fee must be submitted in an envelope super scribing “Tender Fee / EMD against NIT no. KHEP / C&P/2017/281”.
- 12.8 The documents submitted in offline/ physically must be sent by registered post with acknowledgement/ transmitted receipt / courier sufficiently in advance so as to reach the office of the under mentioned within the schedule dated and time of bid opening . The bidders are requested to ensure in their own interest the delivery of the documents on time.
- 12.9 Submission of bids not construe qualification for evaluation. The Corporation reserves the right to reject any or all bids or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders , nor does it have any obligation to inform the bidders of the ground for such action on the part of the owner.
- 12.10 In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
- 12.11 If the bidder is eligible for any concessional duties and taxes he should invariably mention this in the bid. On or before the date of opening the price bid the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information supplied by the bidder and hence the actual payments of taxes and duties shall

be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.

- 12.12 The bid will be opened at the time and date set for opening of bids, in presence of representatives of bidders. Bidders' authorized representative shall be permitted to attend the bid opening only on production of authorized letter. In the event that the day for opening of bids is holiday, the bids shall be opened on the next working day. No electronic recording device will be permitted during bid opening.
- 12.13 Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.
- 12.14 The Corporation (NEEPCO) reserves the right to extend the last date and time for submission of bid submission and opening.
- 12.15 No separate tender document shall be issued against this NIT.

Important Information and dates:

S.N.	Particulars	Information / Dates
1	Tender Fees	Rs. 500/-
2	Earnest Money Deposit (EMD)/ Bid Security	Rs. 8,000/-
3	Last Date & time for receipt of online bids	15:00hrs. of 20.10.2017
4	The last Date & time of online opening of bids	15:30hrs. of 20.10.2016

Sd/-
Manager (E/M), C&P (E)
KHEP, NEEPCO Ltd., Umrongso
Dima Hasao, Assam