



**North Eastern Electric Power Corporation Ltd.  
(A Government of India Enterprise)  
An ISO 9001, 14001 & OHSAS 18001 Corporation**

**CONTRACT & PROCUREMENT CELL**

**KOPILI H.E. PLANT::DIMA HASAODISTRICT::UMRONGSO – 788931**

**Website-[www.neepco.gov.in](http://www.neepco.gov.in)**

**Phone: 03670-288241, Fax: 03670-288240/288254**

**NOTICE INVITING TENDER NO. : KHEP/ C&P (E)/ 2017/ 276**

**Dated 21-07-2017**

Online Sealed Single Stage Single Envelop bidding system ( e\_tender) through domestic competitive bidding with minimum 120 ( One hundred & twenty ) days validity are invited from manufacturers / manufacturer's authorized dealer/ reputed suppliers by the under mentioned on behalf of North Eastern Electric Power Corporation Ltd. for supply of items under Scope A as stated below to 1X25 MW Kopili Stg.II Power Station, NEEPCO Ltd. Umrongso , Dima Hasao ,Assam. The detail Scope of Work and Terms & Conditions are stated below.

**Scope:** The Scope of work to be executed as per this tender shall be as follows:

**Supply of consumable items to Kopili Stg.II Power Station (Details of items & quantity enclosed at Annexure A).**

**TERMS AND CONDITIONS:**

**1. Qualifying requirement of the Bidder :**

The following documents should be submitted along with the bid in order to ensure qualification:

- a) Copy of PAN / GIR card.
- b) Valid Contract licence.
- c) GST Registration.
- d) The authorized dealer should submit a copy of Dealership Certificate along with the offer.
- e) Copy of past supply order executing similar nature of supply to any Govt. Department/ PSU.

The above stated requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any Bidder, if in the opinion of Corporation the qualifying data is incomplete or the bidder is found not qualified to satisfactorily perform the works.

Bids which do not meet the above qualifying requirements may not be considered for evaluation.

**2. Price Basis:** The prices shall be quoted FOR **Umrongso** basis, including packing, forwarding, freight and insurance charges, but exclusive of taxes.

**3. Taxes:** Tax shall be paid at actual prevailing at the time of dispatch.

**4. Earnest Money :**

**EMD** of Rs.7,000/- in the form of **Demand Draft** duly pledged **in favour of NEEPCO Ltd.**, payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812) should be submitted along with the tender. Tender without EMD shall be rejected.

- a. EMD submitted by the successful bidder shall be retained as security deposit towards satisfactory execution of the order and will be released after successful delivery and completion of entire quantity works. If the successful bidder failed to satisfactory execution of the order, the EMD shall be forfeited.
  - b. EMD of the unsuccessful bidders will be returned only after finalization of the bid.
- 5. Tender fee:** Non-re-fundable Tender fee of Rs. 500.00 in the form of Banker's Cheque / Demand Draft drawn in favour of NEEPCO Ltd. Umrongso, shall have to be submitted along with the bid documents.
- 6.** Firms/ contractors which registered as SSI or MSME and hence exempted from submission of EMD / PBG etc. should mention the same enclosing valid/ current authentic documentary evidence in support of such registration to avail the said exemptions.
- 7. Payment Terms :** 100% payment shall be made after receipt of the materials at site in full and good condition.
- 8. Delivery Period:** The materials shall be delivered at site within 45 (forty five) days from the date of awarding of order.
- 9. Guarantee / Warranty:** The items to be supplied shall be guaranteed / warranted against any manufacturing defects as per the norms of the manufacturer on the applicable items.  
The successful bidder shall supply the materials to the satisfaction of Engineer-in charge. Defective materials shall be replaced by the supplier at free of cost immediately on intimation.
- 10. Liquidated damage:** LD @ 0.5% on the contract value per week of delay in delivery and commissioning subject to a maximum of 10% on the contract value shall be applicable.
- 11. E-tendering / E- procurement:** This tender is being processed through e-tendering / e-procurement system. The bidding documents/ detail NIT are to be downloaded , filled in bids are to be submitted / uploaded through e-tendering system of NEEPCO Ltd at website <https://neepco.abcprocure.com>.

## **12. Vendor Registration for Participation in Bids:**

**12.1 Portal Registration:** The intending bidders have to register themselves in the portal <https://neepco.abcprocure.com>. Information about the bidder required to be submitted during registration is available in the portal.

**12.2 Vendor Registration Fee:** The Fees for vendor registration in the portal is Rs. 3000/- (Rupees Three Thousand) only per year.

The bidder shall furnish the copy of receipt of payment for vendor registration at email id [contract@neepco.gov.in](mailto:contract@neepco.gov.in) & [contract\\_khep@rediffmail.com](mailto:contract_khep@rediffmail.com) to advise NEEPCO's service provider for approval of vendor registration.

Bidders who are already registered in the system shall ensure to keep their registration valid till completion of entire bidding process.

### **12.3 Procedures for payment of registration fee :**

Bidders shall make payment of vendor registration fee of INR 3000.00 (Indian Rupees Three thousand only) at the following Account: Name of account : E Procurement Account, NEEPCO Ltd., Account No : 913020005982636 of Axis bank IFS Code : UTIB0000270.

The bidder shall clearly indicate the head against which payment has been made at the above mentioned account in the following format:

(i)-----/ NIT No. ----- dated -----/ Registration fee

( Name of bidder )

**12.4 Procedure for Payment of BID Fees and EMD:**

- a) Bidder shall make payment of Bid fees of amount Rs. 3000/- ( non refundable) in the form a crossed bank draft in favour of North Eastern Electric Power Corporation Limited, payable at SBI, KHEPA, Garampani Branch Umrongo (SBI code 4812).
- b) Bidder shall make payment of **EMD** of Rs.7,000/-in the form of **Demand Draft** duly pledged **in favour of NEEPCO Ltd.**, payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812).

**Both Bid fees and EMD of the tender needs to be submitted physically (offline) i.e. either personally or by Registered Post in a sealed envelope at the following address so as to reach us before due date and time of opening of the tender.** The Sr. Manager (E/M), C&P KHEP , NEEPCO Ltd. , Umrongso Dima Hasao , Assam Pin-788931 Phone : 03670-288241/ 288254 Fax : 03670 288240 / 288254

**12.5** For any clarification related to e- procurement procedures of NEEPCO against this tender, bidders are requested to make their query as follows-

- a) Contact Sr. Manager (E/M) / Manager (E/M), C&P, KHEP at Phone no. : 03670-288241/288254, Fax no. : 03670-288240,
- b) Bidders may also contact e- Procurement Technologies Ltd. ( Service Provider of NEEPCO ) having the following contact details :

**e- Procurement Technologies Ltd.**

A-201-208, Wall Street –II/ Opp. Orient Club  
Nr. Gujarat College/ Ellisbridgge  
Ahmedabad- 80015  
Gujjarat , India  
Tel: +91-79-40016802-77  
Cell : +91-9374519754/ 93779881191

**13. Preparation and Submission of bids:**

**13.1** Bidder shall prepare and submit their bids in the electronic form at **<https://neepco.abcprocure.com>** . Online bidding forms shall be available in the above website. Submission of online bids is mandatory for consideration of the bids. The tender specification/ detail NIT can be downloaded from this website after vendor registration and payment of bid fee.

- 13.2 Bidders are also requested to visit the websites <https://neepco.abcpurchase.com> and <http://neepco.gov.in> for any updated information / clarification / amendment regarding the tender.
- 13.3 Bidders may view the tender opening results of techno commercial and price bids at <https://neepco.abcpurchase.com> by making their presence for online tendering opening.
- 13.4 **In the online bid submission , bidders will submit their Techno – Commercial bids and Price bids in the online bidding forms using their digital signatures. Techno commercial bids shall be submitted / uploaded as per techno commercial checklist form and price to be quoted online in the price bid form readily furnished in the e-tendering portal.**
- 13.5 Scan copy of EMD and Tender fee submitted in the form of DD is to be uploaded.
- 13.6 Authentic documentary evidence in support of qualifying requirements as mentioned under sl. No. 1 above in the terms & conditions shall be uploaded along with the bid. For qualifying requirements, the documents should be submitted in the form of certificate of clients/ owners. Bids submitted without qualifying requirements shall be rejected.
- 13.7 A signed copy of the detail NIT/ tender specification must be uploaded along with the bid submission in acceptance of NIT conditions.
- 13.8 The documents submitted in offline/ physically must be sent by registered post with acknowledgement/ transmitted receipt / courier sufficiently in advance so as to reach the office of the under mentioned within the schedule dated and time of bid opening . The bidders are requested to ensure in their own interest the delivery of the documents on time.
- 13.9 Submission of bids not construe qualification for evaluation. The Corporation reserves the right to reject any or all bids or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders , nor does it have any obligation to inform the bidders of the ground for such action on the part of the owner.
- 13.10 In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
- 13.11 If the bidder is eligible for any concessional taxes he should invariably mention this in the bid. On or before the date of opening the price bid the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information furnished by the bidder and hence the actual payments of taxes and duties shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.
- 13.12 The bid will be opened at the time and date set for opening of bids, in presence of representatives of bidders. Bidders' authorized representative shall be permitted to attend the bid opening only on production of authorized letter. In the event that the day for opening of bids is holiday, the bids shall be opened on the next working day. No electronic recording device will be permitted during bid opening.
- 13.13 All texts and amounts of the bid shall be legibly written. The language and currency applicable are English and Indian currency respectively.

13.14 Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.

13.15 The Corporation (NEEPCO) reserves the right to extend the last date and time for submission and opening opening of bids.

13.16 No separate tender document shall be issued against this NIT.

**14. Important Information and dates:**

<b>S.N.</b>	<b>Particulars</b>	<b>Information / Dates</b>
1	Tender Fees	Rs. 500/-
2	Earnest Money Deposit (EMD)/ Bid Security	Rs. 7000/-
3	Date of commencement of downloading of detail NIT/ tender specification from <a href="https://neepco.abcprocure.com">https://neepco.abcprocure.com</a>	12:00hrs. Of 17-07-2017
4	<b>Last Date &amp; time for receipt of online bids</b>	<b>12:00hrs. Of 23-08-2017</b>
5	<b>Last Date &amp; time for receipt of offline documents</b>	<b>15:00hrs. Of 23-08-2017</b>
6	<b>The last Date &amp; time of online opening of bids</b>	<b>15:30hrs. Of 23-08-2017</b>

Encl.:1. List of item & quantity ( Annexure- A)

Manager (E/M), C&P (E)  
KHEP, NEEPCO Ltd., Umrongso  
Dima Hasao, Assam

**ANNEXURE –A****LIST OF CONSUMABLE ITEMS FOR KOPILI STG.-II POWER STATION:**

<b>Sr. No.</b>	<b>Description and specification</b>	<b>UOM</b>	<b>Qty.</b>
1	60W pin type incandescent bulb. Make: Philips/Bajaj	Nos.	200
2	20/40W ballast for fluorescent tube light. Make: Philips / Bajaj / Havells	Nos.	100
3	40W fluorescent tube light. Make: Philips / Bajaj / Havells	Nos.	100
4	1.5 sq. mm, 3 core, 1.1KV, multi strand, multi-colour, PVC insulated flexible copper cable of 90M rolls. Make: Havells / Finolex	Rolls	6
5	2.5 sq. mm, 3 core, 1.1KV, multi strand, multi- colour, PVC insulated flexible copper cable of 90M rolls. Make: Havells/ Finolex	Rolls	8
6	4 sq. mm, 3 core, 1.1KV, multi strand, multi-colour, PVC insulated flexible copper cable of 90M rolls. Make: Havells/ Finolex	Rolls	5
7	6 sq. mm, 3 core, 1.1KV, multi strand, multi-colour, PVC insulated flexible copper cable of 90M rolls. Make: Havells / Finolex	Rolls	2
8	1.5 sq. mm, single core, 1.1KV, multi strand, PVC insulated flexible copper cable of 90M rolls. Make: Havells / finolex, Colour: Grey	Rolls	4
9	2.5 sq. mm, single core, 1.1KV, multi strand, PVC insulated flexible copper cable of 90M rolls. Make: Havells/ Finolex, Colour: Grey	Rolls	5
10	6.0 sq. mm, single core, 1.1KV, multi strand, PVC insulated flexible copper cable. Make: Havells/ Finolex, Colour: Red of 90M roll	Rolls	1
11	10"X12" size switch board, Make: Presto teak	Nos.	30
12	3 pin, 6A switch socket combine, Make: Havells / Anchor	Nos.	50
13	5 pin, 15/6A switch socket combine, Make: Havells / Anchor	Nos.	50
14	250W MH/SON Ballast, Make: Havells/ Pillips/ Bajaj	Nos.	30
15	33μF, 230-250V, 50Hz capacitor, Make: Tiscon / Phillips / Havells	Nos.	20

16	250W MH-T Lamp, Make: Havells / Phillips / Havells	Nos.	20
17	Ignitor for 250W Havells make metal halide lamp, model: Zeta 6	Nos.	30
18	Araldite HY951 with expiry period min. 6 month from the date of supply	Kgs.	4
19	Red epoxy gel (Dr. Beck make) with expiry period min. 6 month from the date of supply	Kgs.	4
20	Hardener for red epoxy gel (Dr. Beck make) EH411 with expiry period min. 6 month from the date of supply	Kgs.	4
21	Silica powder of best quality	Kgs.	10
22	LED industrial hand lamp of reputed make with minimum 1.5M length cable	Nos.	10

Manager (E/M)  
Contract and Procurement (E)  
KHEP, NEEPCO Ltd