



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED
(भारत सरकार का उधम) (A Government of India Enterprise)

ISO 9001 & 14001,
OHSAS 18001

No: Pers-07/R-124/11089 – 11090

Dated, Shillong the 25th October, 2018

Sample Call Letter cum Admit Card

Paste your
photo here

| | |
|---|--|
| Post : Havildar – II Date : 25 th November, 2018 Written Test: 10:00 A.M. | Reporting Time : 9:00 A.M. Venue: NEPPCO, Brookland Compound, Lower New Colony, Shillong – 03. |
|---|--|

Dear Candidate,

You are requested to appear in the Written Test scheduled on the date & place mentioned above. **Please read the below mentioned instructions carefully.**

INSTRUCTIONS:

1. You will use OMR (Optical Mark Reader) answer sheet provided to you during the test to register your response to the multiple choice objective type 100 questions to be completed within 2(two) hours duration starting at 10:00 AM. Each correct response carry 1(one) mark. There is no negative marking for wrong response.
2. You should reach the Test Venue positively by the Reporting Time & **produce this Call Letter cum Admit Card** failing which you will not be permitted to appear in the test.
3. Only the candidate shall be allowed to enter the Test Venue. No other person(s) accompanying the candidate shall be allowed to enter the test venue.
4. **Use only blue / black ball point pen on the OMR Answer Sheet. Use of Pencil, marker or correcting white fluid is strictly prohibited.** Please read the instructions carefully for filling up the OMR Answer Sheet provided to you in the Examination Hall.
5. **You are requested to bring your own Ball Point Pen (Blue or Black).**
6. **You are required to produce the following documents for verification of Identity(ID) at the time of reporting:**
 - (a) Photo Identity proof e.g. PAN Card / Voter ID / Driving License / Aadhaar Card / Passport / Students ID Card, etc. in original, and one photocopy (self-attested).
 - (b) Proof of Date of Birth i.e. School Certificate / Birth Certificate and one photocopy (self-attested).
7. The date, venue and time fixed for Written Test cannot be changed under any circumstances and no application/representation will be entertained in this regard except due to Bandh /picketing etc. in the locality.
8. Merely appearing in the Written Test will not confer upon you any right to claim against the post.
9. **Mobile Phone or other electronic devices will not be allowed inside the Examination Hall.**
10. To & fro journey fare in 2nd class sleeper/bus/Sumo (only to the candidate) from the address to which this call letter is sent to NEEPCO Office, Shillong shall be reimbursed for appearing the Written Test. You have to submit documents of journey viz. Tickets/PNR No. etc. in proof of your journey. You are also to submit the Name of Bank, Branch, A/c Number (in the name of the candidate) & IFSC Code for online remittance to your account.
11. Please note that if any of the document mentioned in Sl.No.6 above are not produced on the date of Written Test, you will not be allowed to appear in the Test.

Yours sincerely,

Senior Manager (HR), Rectt.