

**NORTH EASTERN ELECTRIC POWER CORPORATION LTD.**

(A Govt of India Enterprise)

**OFFICE OF THE HEAD OF PROJECT**

**TUIRIAL HYDRO ELECTRIC PROJECT**

**MIZORAM.**



**ISO9001, 14001**

**OHSAS 18001**

**BID / TENDER DOCUMENT**

**NIQ NO. TrHEP-05/2018      Date: 31.03.2018**

**DISPOSAL OF 1(ONE) OLD 625kVA DG SET**

**FROM TUIRIAL H.E. PROJECT**

**Details of Bidder**

To,

The Head of Project,  
 Tuirial Hydro Electric Project  
 North Eastern Electric Power Corporation Limited,  
 Mizoram.

I / We have read and examined the following bid documents relating to the NIQ No. **TrHEP-05/2018** Dtd. 31.03.2018 in respect of Disposal of one old DG Set from Tuirial Hydro Electric Project:

1. (I) (a) Notice Inviting Quotation / Tender.  
 (b) Information and Instruction for bidders / tenderers.  
 (c) General Instructions  
 (d) Terms and Conditions.  
 (II) Schedule of Item and Rates
2. I / We hereby offer our rates as referred to in the documents subject to terms and conditions as stipulated.
3. I / We agree to keep this bid/ tender open for acceptance for 90 (ninety) days from the date of opening thereof and also agree not to make any modifications in its terms and conditions of our own accord.
4. The requisite amount of Tender Fee & Earnest Money in the form of Call Deposit / DD/ Fixed Deposit / BG as detailed below are submitted along with the bid.

**Detail of Tender Fee:**

DAC/DD/BC No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_  
 Drawn on \_\_\_\_\_

**Detail of Earnest Money:**

DAC/FD/BG No. \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_  
 Drawn on \_\_\_\_\_.

I / We agree that if I / We fail to keep the validity open, as aforesaid or make any modification in the terms and conditions of my/ our tender of our own accord and/or after the acceptance of our tender or if I/We fail to enter into contract or fail to commence the execution of the works as

provided in the documents referred to, I/ We shall become liable for forfeiture of my/ our Earnest Money, as aforesaid, and the Corporation shall without prejudice to any other right or remedy, be at liberty to forfeit the said Earnest Money absolutely.

Should the tender be accepted, I / We agree to abide and fulfil all the terms and conditions and provisions of the above tender documents.

5. I / We certify that the tenders submitted by me/ us is strictly in accordance with the terms, conditions, specifications etc., as contained in your tender documents, referred to in paragraph-1.above, and it is further certified that it does not contain any deviations to the aforesaid documents.

Witness \_\_\_\_\_ Signature in the capacity of \_\_\_\_\_

Date \_\_\_\_\_

Duly authorised to sign the tender on behalf of the (In block letters)

**Name of the Bidder :** \_\_\_\_\_

**Address :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

POST OFFICE \_\_\_\_\_ PIN: \_\_\_\_\_

District \_\_\_\_\_ State \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail: \_\_\_\_\_

GST Registration no. \_\_\_\_\_

PAN \_\_\_\_\_ AADHAAR No. \_\_\_\_\_

**WARRANTY FORM**

M/s / Mr / Mrs \_\_\_\_\_  
 having its/his/her registered office at \_\_\_\_\_ (hereafter referred to as the contractor) having carefully studied all the documents, drawings etc. pertaining to the contract for works /supply/ disposal \_\_\_\_\_ and the local and site conditions having undertaken to execute the said works, do hereby warrant that:-

1. The contractor is familiar with all the requirements of the contract/work.
2. The contractor has investigated the site and satisfied himself regarding the character of the work and local conditions that may affect the work or its performance.
3. The contractor is satisfied that the work can be performed and completed as required in the contract.
4. The contractor accepts all risks directly or indirectly connected with the performance of the contract.
5. The contractor has had no collision with other contractors, with any of the men of the Engineer-in-Charge or with any other person in the Corporation to execute the said works according to the terms and conditions of the said contract.
6. The contractor has not been influenced by any statement or promise of the Corporation or the Engineer-in-Charge but only by the contract document.
7. The contractor is financially solvent.
8. The contractor is experienced and competent to perform the contract to the satisfaction of the Engineer-in-Charge.
9. The statement submitted by the contractor is true.
10. The contractor is familiar with all general and special laws, Acts, Ordinances, Rules and regulations of the Municipalities, District, State and Central Government that may affect the work, its performance or personnel employed therein.

(Signature)

Date: \_\_\_\_\_

For and on behalf of the Contractor.



ISO 9001-2000

**NORTH EASTERN ELECTRIC POWER CORPORATION LTD.**  
(A Government of India Enterprise)  
**OFFICE OF THE HEAD OF PROJECT : : TUIRIAL H.E.PROJECT**  
**MIZORAM**

**NOTICE INVITING QUOTATION**

**TrHEP – 05 /2018 Date: 31.03.2018**

Sealed Quotations with 90 (ninety) days validity are invited for sale / disposal of 1 (one) old 625kVA DG Set, having **reserved price** of **₹2.56 lakhs**, on “As is where is and whatever basis” from Tuirial Hydro Electric Project, NEEPCO Ltd. Mizoram.

**Cost of Tender paper: ₹500.00** (Rupees five hundred) only in the form of DD/ BC drawn in favour of “NEEPCO Ltd”, payable at **SBI, Tuirial Branch**, Mizoram (**Br. Code:18311**).

**Earnest Money** amounting to **₹5000/** (Rupees five thousand) only shall be furnished in the form of Call Deposit / Fixed Deposit in favour of NEEPCO Ltd, TrHEP, Mizoram from any Nationalised / Scheduled Bank.

Intending bidders may inspect the DG Set on any working day from 09.04.2018 to 19.04.2018 between 10.00am to 2.00pm by contracting Mr. D. Chakraborty, Sr. Manager (E/M) or Mr. K.M. Sharma, Sr. Manager(E/M), TrHEP.

Complete set of tender/bid document containing detail terms and conditions will be available for download in the website [www.neepco.co.in](http://www.neepco.co.in) from **07.04.2018**. The interested bidders are requested to submit the duly filled up of the download document (hard copy) along with **earnest money, cost of tender document & copy of PAN Card** in a sealed envelope indicating NIQ no. and name & address of the bidder to the Office of the Head of Project, Tuirial Hydro Electric Project, NEEPCO Ltd, Mizoram personally or send through ordinary post. Late receipt due to postal delay will not be the responsibility of the Corporation.

Bids not accompanied by the requisite EMD & cost of tender documents shall be rejected. Bids offering less than the reserved price will not be considered.

The bids will be received up to **11.00 Hrs.** of **30.04.2018**. Bids received after prescribed time and date shall be summarily rejected. Bids will be opened at **11.30 Hrs.** of the same day in presence of the bidders or their authorized representatives if any.

In case any of the date/dates mentioned above happens to be a **HOLIDAY**, the next working day will automatically be considered as the valid date.

The Corporation reserves the right to accept or reject any or all the bids without assigning any reason thereof.

Sd/-  
(A. Deb)  
Sr. Manager (C), C&P  
TrHEP, NEEPCO Ltd,  
Mizoram.

Memo No. NEEPCO/HOP/TrHEP/T-6/ 2017-18/ **3173-77** Date:. 31.03.2018.

Copy to:

1. The HOP, NEEPCO Ltd, TrHEP, Mizoram for favour of information please.
2. The GM (IT), NEEPCO Ltd, Brookland Compound, Lower New Colony, Shillong-3, Meghalaya for information please. He is requested to upload the NIT in NEEPCO web site.
3. All HOWs, NEEPCO Ltd, TrHEP, Mizoram for information please.
4. The Sr. Manager (F), NEEPCO Ltd, TrHEP for information please. He is requested to depute one of his representatives on the date and at the time of opening of tender.
5. Notice Board.

(A. Deb)  
Sr. Manager (C), C&P  
TrHEP, NEEPCO Ltd,  
Mizoram.

**NORTH EASTERN ELECTRIC POWER CORPORATION LTD.**

TUIRIAL HYDRO ELECTRIC PROJECT: MIZORAM.

**NIQ NO. TrHEP-05 / 2018 Date: 31.03.2018**

Sealed quotations with 90days validity are invited for sale/disposal of 1(one) old 625kVA DG Set on 'as is where is and whatever basis' of Tuirial H. E. Project.

For detail Notice Inviting Quation please visit our web site [www.neepco.co.in](http://www.neepco.co.in)

Detailed bid document can be obtained / downloaded from our web site [www.neepco.co.in](http://www.neepco.co.in) from 07.04.2018.

Bids will be received upto 11.00hrs of 30.04.2018.

Sd/-

(A.Deb)

Sr. Manager(C), C&amp;P

Tuirial H. E. Project

NEEPCO Ltd. Mizoram

**Memo No. NEEPCO/ HOP/TrHEP/T- 6/ 2017-18/ 3178-81****Date 31.03.2018**

Copy to:

1. The Editor Vanglaini, Aizawl with a request to publish the above NIT in one of their editions. Bill along with copies of publication (both in triplicate) may be submitted to the undersigned for effecting payment.
2. The HOP, TrHEP, NEEPCO Ltd for favour of information please.
3. All HOWs, NEEPCO Ltd, TrHEP, Mizoram for wide circulation.
4. Notice Board.

Sr. Manager(C), C&amp;P

Tuirial H. E. Project

NEEPCO Ltd. Mizoram

## INFORMATION AND INSTRUCTION FOR TENDERER / BIDDER

The Bid/tender shall be valid for a period of 90(ninety) days from the date of opening of tender

Sealed bids/tenders super-scribing the NIQ/NIT no, name of work, full postal address of the tenderer/ bidders are to be submitted in the Office of the Head of Project, Tuirial Hydro Electric Project, Mizoram.

Postal submission of bid / tender is not advisable & the Corporation will not be responsible for any delay in receipt or loss of tender in part or full during transit. Bid send through telex/ fax/ telegram will not be accepted.

Bids received after due date / time and or without Earnest Money/ tender fee shall not be entertained.

The tender will be opened in the Office of the Head of Project, Tuirial Hydro Electric Project, NEEPCO Ltd, Mizoram at & on as specified on NIT/NIQ in presence of the tenderers or their authorized representative who wish to remain present.

Prices/rates should be quoted both in words and in figures. In case any discrepancy/difference arises between the rate quoted in figures and words, rate quoted in words shall prevail.

The tenderers/bidders are cautioned that tenders/bids containing any deviation whatsoever from the terms and conditions, specifications, drawings, etc. as contained in the tender document are liable for rejection.

A photocopy of the power of Attorney in respect of the person signing the filled in formats on behalf of the firm should invariably be enclosed.

The tenderers/ bidders should also submit PAN card (copy)/ latest Income tax/ Professional Tax/ House Tax clearance certificate from concerned Authority, which shall not be older than 12 months prior to the date of receipt of the tender.

The tenderers, in their own interest, are advised to inspect and examine the site and surroundings and satisfy themselves before submitting their tenders/ bids in respect of the site conditions including but not restricting to the following which may influence or affect the supply/work or cost thereof under the contract.

- a) Site condition including access to the site for transportation of materials, etc.
- b) Requirement and availability of land and other facilities for their works, labour, workshop, etc.
- c) Ground condition for disposal of spoils
- d) Nature of Forest
- e) Source of availability of materials for making labour sheds, water for human consumption, labour (skilled/unskilled) required for the work and laws and regulations governing their use and employment.
- f) All other information as the risk, contingencies, local problems and other circumstances which may influence or effect the work/supply or the cost thereof under this contract.



## **GENERAL INSTRUCTIONS**

### **1. UNDERSTANDING AND CLARIFICATION ON DOCUMENTS:**

- i. The Bidder is required to carefully examine the tender document and fully acquaint himself/herself as to all the conditions and matters, which may in anyway affect the work and cost thereof. If the Bidder find any discrepancies or omissions in the document or is in doubt as to the true meaning of any part, he shall at once request in writing for an interpretation/clarification, to the Corporation in triplicate. The Corporation then shall issue interpretations and clarifications as he may think fit in writing. After receipt of such interpretations and clarifications, the Bidder may submit his bid but within the time and date as specified in the NIT/NIQ. All such interpretations and clarifications shall form part of the documents and accompany the Bidder's proposal.
- ii. Request for clarification/interpretation on the terms and conditions should reach the Corporation within 7(seven) days from the date of issue of tender document. The Corporation shall furnish clarification within 7(seven) days of receipt of request. The Corporation shall issue corrigendum to the document subject to the above clarifications/interpretations, which shall form part of the tender documents.
- iii. Before submitting the bid, the Bidder shall satisfy himself as to the nature and extent of services and the conditions under which it would be carried out. Any default or failure by the Bidder to acquaint himself with all available information concerning these conditions will not relieve him from the responsibility for the execution of the Contract.

### **2. DEFINITION OF TERMS:**

In this contract, the following words/expression shall, unless the contract otherwise requires, have the meaning hereby assigned to them:

- a. "Corporation" or "NEEPCO" shall mean the North Eastern Electric Power Corporation Limited, having its corporate office at Brookland Compound, Lower New colony, Shillong and shall include its successors, legal heirs and permitted assigns.
- b. The "Supplier / Contractor/ Purchaser" shall mean the bidder whose tender/bid has been accepted by the Corporation and shall include its successors, legal heirs and permitted assigns. The bidder/supplier should be the owner of the vehicle.
- c. The "Contract" shall mean the documents forming the tender, acceptance thereof and formal agreement between the Corporation and the Supplier together with the documents referred to thereof it shall mean the Notice Inviting Quotation/ tender, Terms and Conditions of the Contract, minutes of meeting, Letter of Intent/Award and acceptance of supplier thereof, any other Schedules and particulars supplied by the Corporation and all correspondences made between the Corporation and the Supplier prior to signing of the Contract.
- d. "Letter of Intent" or "Notice of Award" or "Letter of Acceptance" shall mean Corporation's letter conveying his acceptance of the tender subject to such observation/ condition as may have been stated therein.
- e. "Date of Agreement" shall mean the date on which both the parties have signed the contract agreement or any other date mentioned in the Contract/Letter of Intent as the effective date of contract whichever is earlier.
- f. "Month" shall mean a calendar month.
- g. "Order" and "Instruction" will mean any written order or instruction given by the Officer In Charge within the scope of his power in terms of LOA

**3. PRICES / RATES:**

Price /rates should be quoted both in words and in figures, as per the format of the tender documents. In case any discrepancy/difference arises between the price quoted in figures and words, price quoted in words will be considered for evaluation purpose.

**4. EARNEST MONEY:**

Each bid shall be accompanied with Bid Guarantee/Earnest Money Deposit as stipulated in the NIT/NIQ in the form of call deposit/fixed deposit in favour of NEEPCO Ltd from any nationalized bank/schedule bank.

No interest will be paid on EMD (Earnest Money deposit) in any form, to the bidders by the Corporation.

The EMD of the unsuccessful bidder shall be refunded after finalization of the award.

The EMD will be forfeited in case the bidder withdraws his offer for any reason whatsoever after opening of the bid.

**5. CORRECTIONS AND ALTERATIONS:**

All the corrections and alterations in the entries of the tender papers shall be signed in full by the bidder with date.

**7. RESPONSIVENESS OF THE BID:**

In order to determine the responsiveness of the bid, it must comply with the following conditions:

- a. The tender document uploaded in website / issued by NEEPCO
- b. Tender document signed by the bidder in all pages as specified
- c. Identity of the Bidder with photo.
- d. Earnest Money, Tender fee, copy of PAN
- e. ANNEXURE- I.

Non submission of any of the above documents will result in rejection of the bid.

**8. BID REJECTION CRITERIA:**

The bids will be rejected on the following grounds:

- a. On non-receipt of documents as specified in clause no.7 above.
- b. Bids submitted with communication address of any of Corporation's premises/quarters etc.
- c. Bids submitted without proper communication address.
- d. Bids containing any false statement.
- e. Bids received after the deadline fixed for the bid closing time and date.
- f. Bids received with any condition(s) whatsoever.

**9. BID EVALUATION CRITERIA:**

For the purpose of evaluation & comparison of price bid the following will consider:

- (i) Rate quoted by the bidder.

**10. AWARD CRITERIA:**

The awarded will be given to the responsive bidder offering the **highest** rate in conformity with the requirements, provided that the bidder is determined to be able to perform this contract satisfactorily. The NEEPCO shall be the sole judge in this regard. The notice of award of the contract will be made in writing to the successful bidder/bidders by the Corporation.

12. The bidder may consult the tendering authority or his representative to assess the nature and extent of the services and the conditions under which it would be carried out. He/she/they may also seek such clarifications from these officers as are deemed necessary for his/her/their bid.
13. **The supplier / bidder shall not be a NEEPCO employee in service or dependent of NEEPCO employee in service.**
14. **The supplier / bidder shall not be employed in any Government / Quasi Government / Public Sector Undertaking.**
15. The contractor/supplier shall adhere to the prevailing labour laws. In this respect all responsibilities lie with the contractor/supplier and the Corporation shall be kept indemnified by the contractor/supplier.
16. Complete Postal Address of the bidder along with phone number shall be mentioned.
20. The Corporation reserves the right to reject any or all tenders without assigning any reason thereof and to award the contract to any other bidder.

## TERMS AND CONDITIONS

- 1) The bidders/tenderers are required to quote their highest rates.
- 2) The corporation will allot the award to the qualified highest bidder.
- 3) Sealed bid super-scribing NIQ / NIT. No., full postal address of bidder is to be submitted.
- 4) The bids will be received up to **11.00 Hrs. of 30.04.2014** in the O/O the Head of Project, Tuirial H.E. Project and the same will be opened at **11.30 Hrs.** on the same date.
- 5) Postal submission of bid / tender is not advisable & the Corporation will not be responsible for any delay in receipt or loss of tender in part or full during transit. Bid send through telex/ fax/ telegram will not be accepted.
- 6) Bids received after due date / time and or without Earnest Money shall not be entertained.
- 7) Rates should be quoted both in words and in figures.
- 8) Hypothetical or conditional tender shall not be entertained and the bid once submitted shall not be allowed to be withdrawn or altered.
- 9) Over-writing / over typing or erasing of the figures, which render the bid doubtful / ambiguous shall render the tender invalid.
- 10) Earnest Money amounting to **₹5000/** (Rupees five thousand) only shall be furnished in the form of Call Deposit / Fixed Deposit in favour of NEEPCO Ltd, TrHEP, Mizoram from any Nationalised / Scheduled Bank.
- 11) Submission of bid shall invariably accompanied by requisite Tender / Bid Fee, Earnest Money & copy of PAN Card. Bid not accompanied by the requisite EMD & cost of tender shall be rejected.
- 12) Successful bidder will have to lift the DG SET at his expense under the supervision of Officer of the Department within stipulated time from the day of the contract awarded, failing which the Earnest Money shall stand forfeited.
- 13) **100% of the quoted value** along with **applicable taxes & duties** in the form of **Demand Draft** drawn in favour of NEEPCO Ltd, **payable at State Bank of India, TUIRIAL Branch, Mizoram (Br. Code: 18311)** shall be deposited within 7days from the date of issue of order. **Taxes & duties including GST**, if any, are to be paid by the bidder as **extra**.
- 14) The DG set shall be lifted within 15days from the date of issue of necessary clearance by the Sr. Manager(E/M), TrHEP or his authorised representative. The delivery clearance will be issued after submission of payment.
- 15) If neither the amount is deposited nor the bidder lifts the items within stipulated time, the bidder shall not be permitted to make any claim on it and the earnest money deposited by him will be forfeited.
- 16) The earnest money of unsuccessful bidders shall be released on finalization of the bid.
- 17) The Corporation reserves the right to accept or reject any or all the bids, at any time without assigning any reason thereof.

**ANNEXURE- I**

**SCHEDULE OF ITEM AND RATES**

1. Name of the Bidder/ Tenderer : \_\_\_\_\_

2. Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Telephone No/ Mobile no. : \_\_\_\_\_

4. Details of Rates

| Sl. No. | Item  | Rate (in `) |          |
|---------|---|-------------|----------|
|         |   | In figure   | In words |
| 1       | 625kVA DG Set (old)-1no.<br>(Kirloskar Cummins make)<br>(Frame no. 4AB450/4,<br>Engine no.25167715) |             |          |

Signature: \_\_\_\_\_

Name & Seal: \_\_\_\_\_