



ISO: 9001,14001
& OHSAS: 18001

नॉर्थ ईस्टर्न ईलैक्ट्रिक पावर कॉरपोरेशन लि.

(भारत सरकार का उपक्रम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A GOVERNMENT OF INDIA ENTERPRISE)

[OFFICE OF THE GENERAL MANAGER (HR) ER]

PROFORMA FOR ISSUE OF RETIRED EMPLOYEE IDENTITY CARD

Please fill up the form below in **CAPITAL LETTERS**. Two coloured photographs of self & spouse to be enclosed (do not staple).

Duly filled in form completed in all respect should be forwarded to the General Manager (HR) ER, NEEPCO, Shillong two months prior to retirement.

1	Name in Full	
2	Employee Number	
3	Designation at the time of superannuation	
4	Date of birth	
5	Date of superannuation	
6	Name of spouse	
7	Permanent address	
8	Mobile/ landline No	
9	Blood group (self)	
10	Identification mark	
11	Specimen signature	

(Signature of the retired employee)

Counter Signature of
Controlling Officer

Verified by I/C HR Deptt. of respective offices/ Projects
I/C HR, Corporate Estt (in case of HQ, Shillong)